Dear **[invitee name]**:

You’re invited to a celebration! Join **[your program]** and the Georgia State Afterschool Network to celebrate the importance of afterschool programs on **[date]**. This event will be a part of Georgia’s very first *Lights on Afterschool* Week during the week of October 20-24.

During this week, afterschool programs from across the state will celebrate the positive impacts that afterschool has on youth’s lives. We would like to invite you to visit our program and help us highlight the afterschool opportunities we offer here in our community. While here, you will have the opportunity meet staff members, engage with students, and witness the quality learning that our afterschool program provides.

**[Describe your event here. Some suggestions/examples are included below]:**

*Who: [Lucky Kids Afterschool Program]*

*What: [An open house event with food, fun and entertainment]*

*When: [Thursday, October 23, 2014 – 3 pm until 5 pm]*

*Where: [Johnson Elementary School, 1234 Main Street]*

*Why: [Come and experience first-hand what fantastic activities the Lucky Kids Afterschool program is providing the youth of Johnson Elementary. The children will showcase their talents for art, dance and reading by providing participants with an art show of recent projects completed in the afterschool program; provide a talent show featuring African dance and ballroom dance; and read original stories entitled “What Lucky Kids Has Done for Me”.]*

*RSVP: [If you want people to rsvp for the event, be sure to tell them how and by what deadline]*

We look forward to you joining us for our Lights on Afterschool Week event. Together, we can keep the lights on after school, and give our children a better future.

Sincerely,  
  
**[Your name] [Your title]**

**[Program name]**