(06/22/2022)

BOOST Training Update #20

Your weekly update on training opportunities available through the BOOST Grants Program

Want to invite other members of your grantee organization to receive these training emails? *Send them this sign-up link! Employees at all levels are invited to access BOOST resources!*

New Training Resources

The OST Resource Library continues to be updated with new content to support quality, administration, leadership, and programming in out-of-school time! Check out two recent on-demand additions:

- HEPA Standards Self-Assessment Tool
  By National AfterSchool Association
- Activity Ideas for Middle School Students
  By My Mentor & Me: The Middle School Years by Dr. Susan Weinberger

Special Resource Highlight

- Reach and Teach: Creating Access for All Learners in Out of School Settings
  The live webinar was so thought provoking, we had a special version produced for on-demand viewing. This version includes activities initiated through embedded QR codes as well as built-in time for reflection and discussion. It would make a great training at a staff meeting! GSAN collaborated with HTI Catalysts to bring this conversation to life, and we think the results are outstanding!

Upcoming Training Opportunities

- June 23, 2022 09:30 AM: Audits and the Audit Committee **LAST CALL FOR REGISTRATION!**
  The word “audit” has been known to produce panic, fear, and uncertainty – but audits are simply a factor in proper financial oversight. In this course, you'll learn just what audits are, including how they can help you improve your after-school program’s operations and better serve your mission, and the important role of the audit committee: your organization's liaison to the independent external auditor, and a conduit to the internal control structure that mitigates risks such as error and fraud.
- Jun 29, 2022 01:00 PM: Maximizing Family and Community Partnerships in OST
  This training will allow participants to have a heavy discussion regarding how quality programs should build meaningful relationships and collaborate with families and caregivers to enhance programming and foster the healthy development of youth. Participants will also engage in conversation around quality programs and how they should also develop community partnerships to establish an educative community and form an interconnected network that supports the holistic well-being of youth.
- Jul 12, 2022 02:00 PM: Understanding Nonprofit Risk Management & Insurance
  Risk is anything that can derail your nonprofit from accomplishing its mission. Risk management

is a discipline for identifying risk, assessing the severity of a risk, and determining ways to avoid or minimize harm and financial loss. Risk management is not some mystery: Enlightened risk-taking requires awareness of the potential downsides of a new approach or program, thoughtful planning for positive outcomes, and ensuring that there is a soft landing when a venture doesn't work out as planned. The Georgia Center for Nonprofit's Loss Control Manager will provide simple frameworks for organizing and implementing basic risk management practices in a nonprofit organization; share the most common risks facing nonprofits based on 30+ years of claims history; and look at some specific areas of risk to identify what nonprofits can and should do to minimize exposure.

- July 14, 2022 10:30 AM: Raising the Bar: An Introduction to the GA ASYD Quality Standards **LAST CHANCE TO SATISFY ASYD REQUIREMENTS!**
  This is the last chance to satisfy your ASYD Overview requirement! If you have not attended any ASYD trainings, please put this date on your calendar to meet your ASYD requirements for Year 1 which ends July 31st. Please use the link above to secure your spot as soon as possible!
- July 26, 2022 09:30 AM: Writing the Annual Report
  Participants will learn tricks and techniques for crafting compelling narratives that celebrate the past year with clarity and creativity. Learners will also discuss options for design, printing, and distribution—to ensure your report finds and impresses the right audiences. *Note: This is not specific to the BOOST Annual Report due June 27.*

On-Demand Recordings (Past Trainings)

- May 3, 2022 09:00 AM: Internal Controls and Accountability
  Internal controls are systems of policies and procedures that protect the assets of an after-school organization, create reliable financial reporting, promote compliance with laws and regulations and achieve effective and efficient operations.
- May 12, 2022 09:00 AM: Grant Reporting for Impact
  Quality reporting begins long before your due dates. Set your after-school organization up for success by establishing systems for data collection and tracking, considering both quantitative and qualitative reporting requirements. In this course, you will learn how to start with the end goals and work backwards to create realistic processes for managing your awards.
- May 18, 2022 12:30 PM: Inspiring Out-of-School Time Environments
  How can programs operate high-quality out-of-school time programming with limited space and materials? Join this webinar for discussions about quality environments and how to creatively use spaces and materials for maximum impact.
- Jun 2, 2022 09:33 AM: Building Positive Relationships at Work & Beyond-ASYD Quality Element 6 for Leadership
  In order to thrive in the workplace and at home, it's important to build meaningful and sustainable relationships. Join us for this interactive session, which will lead participants through various relationship-building strategies to increase connection, meaning and trust with coworkers and leadership. Participants will walk away with tips and tricks to implement learning immediately after training.

Tyiska's Quality Corner

Tyiska Demery, GSAN Senior Quality Specialist

Hi BOOST Grantees,

I have enjoyed talking to you via phone and email regarding your programs and your training hours. If

you have any confusion or concerns regarding if you have met your training hours, please feel free to email me. I will be providing updates to those that have not met their requirements by the end of next week. If you would like to check in with me before that, I welcome it. I know several of you have reached out to me regarding the confusion of the terms “ASYD requirements” vs “General Live requirements”. I am here to help so please don’t feel like you are contacting me too much! I want to make sure everyone ends Year 1 in compliance with training hours.

Just as a reminder, the initial email I sent out regrading training audits was on May 27, 2022. General Live training requirements are a minimum of 3 hours of any "elective" webinar. The Raising the Bar ASYD Quality Standards (ASYD requirements) must be attended at least once (either the 1.5 hours or the 6 hours). You have until July 31st to meet all of your training requirements so please don’t wait until the last day. We have a great training on June 23rd, 9:30am-1:00pm on Audits and the Audit Committee which is a “General Live training” and we would love to have you there. Here is the LINK if you would like to attend.

We love to hear how much you are enjoying small group coaching, and we wanted to share some great quotes with everyone! There will be another cohort of coaching coming up in the fall for those interested.

- *"Wonderful information and collaboration with other program directors! Thankful for the conversations that inspired mindset shifts and ideas."*
- *"Wonderful, engaging and inspiring space as always. Love Gina's leadership and her suggestions."*
- *"The training sessions have been AWESOME. Everything taught was relevant and much needed."*
- *"Gina makes me want to engage and open up--she does a phenomenal job in providing a safe and inviting space."*

Visit BOOST OST Resource Library

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