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New BOOST Senior Program Manager

GSAN is thrilled to welcome Kinyatta Trice as our new Senior Program Manager for the BOOST program! Kinyatta is a Ph.D. candidate in Georgia State University's Educational Policy Studies program and comes to us with extensive experience in project management, program improvement, research, and evaluation. In her new role, she will strengthen GSAN's technical support and grantee relations efforts as well as provide strategic support to program improvements. Learn more about Kinyatta by clicking on her name [here!](#) Welcome to the BOOST team, Kinyatta!



Take Action!

Fidelity Bond Requirements

Is your fidelity bond (or equivalent insurance coverage) in compliance with grant requirements? Since the beginning of the BOOST program, the requirement for the fidelity bond amount has remained the same: **equal to at least 25% of the TOTAL grant award**. As your award increases with each new allocation, this affects your insurance requirements and compliance!

What should I do to ensure I am in compliance?

1. Check your fidelity bond (or approved equivalent coverage, such as a crime policy). Is your coverage amount sufficient? It should be equal to at least 25% of your TOTAL award, including any Year 2 increases.
2. If your coverage amount no longer meets the requirement, you should take action to update your coverage. **Please note that you must be in compliance by the time of your next COI renewal.** If you are out of compliance now, you may wait until your coverage renewal to make the needed update. After the renewal date, you will no longer have access to your grant funds if your coverage remains out of compliance.
3. Consider the future awards for the 2023-2024 afterschool year and the 2024 summer programming, which are also likely to affect your award total. GSAN encourages you to plan future budgets accordingly and to project any future coverage needs, which will require you to project subsequent award allocations based on your awards to date.

Please reach out to BOOST@georgiavoices.org with any questions regarding fidelity bonds.

Survey: Special Population Data Collection **(Action Required)**

GSAN's evaluation partner is gathering data on BOOST grantee organizations and any special populations they serve. **All grantees are asked to complete this SHORT survey, which will supplement information you've already provided in your annual report(s).** Please coordinate at your organization to designate an individual to complete this data survey so that we do not receive duplicates.

Please complete this important survey by December 9th. [Complete the survey here.](#)

Reminders & Updates

2023 Summer Budgets

The BOOST team is coordinating with GaDOE on the updated budgeting template that will allow you to prepare and submit Year 2 summer budgets in the MyGaDOE Portal. We anticipate that the budget preparation will begin in January with a submission due date of February 10, 2023. No action is required for 2023 summer budgeting at this time. We will provide an updated, published timeline soon!

Last Call! Help Us Spread the *Power of Us Workforce Survey* to Your Staff

Through the [Power of Us Workforce Survey](#), youth-serving professionals and volunteers can contribute to a national effort to explore, define, and elevate youth fields workforce and their essential work with youth. **Can you help us reach your entire staff? We have incentives!** If an organization with 10+ employees invites GSAN to a company staff meeting to provide a 15-minute overview of the survey, you'll be entered for a chance at a \$50 gift card to the store of your choice!

BOOST Programming Photos

Thank you to the many grantee organizations that have already provided images of their programs in action! As GSAN prepares advocacy, marketing, and general communications materials to support afterschool and summer learning in Georgia, your photos/videos/testimonial content remains the key to success. Please forward any relevant content, as authorized, to mlaing@georgiavoices.org to have your materials included in GSAN's ever-growing BOOST publicity library! Please feel free to reach out with any questions you may have.

Year 2 Expenditure Report Template Available for Invoicing

For organizations using the expenditure report method for invoice documentation, please ensure you have updated to the recommended [Year 2 expenditure report template](#). As you will see, it allows you to draw down simultaneously from the Year 1 ASP pot of money (your "rollover" or balance), your Year 1 SE pot of money and your Year 2 ASP new line items all within the same invoice. You continue to have access to Year 1 funds even though we are in Year 2, but for auditing purposes we must all continue to account carefully for these different allocations.

[Visit BOOST Grantee Resource Hub](#)



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