



# Budget Submission



# Consolidated Application Budget Submission

- BOOST subgrantees must submit budgets for their Federal funds within the consolidated application. The original budgets may be submitted when the subgrantee has received approval through GSAN based on their pre-approved budgeting process. Funds cannot be accessed through Georgia's Grants Accounting Online Reporting System (GAORS) until a subgrantee's budget is approved by the Georgia Department of Education (GaDOE).
- Subgrantees must submit budget amendments for any award changes (reduction or increase) or any changes on original approved budgets that exceed 25-percent in any function code using the consolidated application approved process. Additionally, this will need to be reflected in the pre-approved process with GSAN.

# Consolidated Application Budget Approval Process

## 1 Program Coordinator

The Program Coordinator will submit the budget to the GaDOE Program specialist for approval.



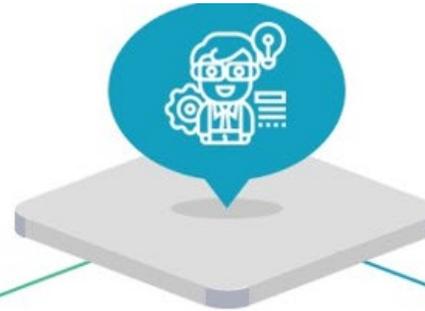
## 2 GaDOE Program Specialist

After reviewing the budget, the GaDOE program specialist will either return the budget for revision or approve and send to the subgrantee superintendent for approval.



## 3 Superintendent

After reviewing the budget, the Program Superintendent will either return the budget to the Coordinator for revision or approve and send to Grants Accounting for final approval.



## 4 Grants Accounting

Grants Accounting will make the final approval and load into GAORS.



# Consolidated Application Budget Submission

Consolidated Application

### Prayer Certification

District Name : Together Friends Organization Inc  
Fiscal Year : 2022

Programs Planning **Prayer Certification** Attachments Audit Trail GEPA

Prayer Certification

LEAs must submit the constitutionally-protected prayer certification and submit to the GaDOE on or before October 01, 2021. Please remember to press "Save"

- I, Timothy Buchanan, Superintendent of Together Friends Organization Inc School System, having knowledge of the policies of the aforementioned local that the aforementioned LEA does not have a policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools February 28, 2003.
- I, Timothy Buchanan, certify that the LEA has not received any complaints alleging noncompliance with the Guidance since the most recent certification
- I, Timothy Buchanan, certify that the LEA has received a complaint (or complaints) alleging noncompliance with the Guidance since the most recent cert

Consolidated Application

### Title Programs - GEPA

District Name : 21st Century Leaders, Inc. District Code : 11547  
Fiscal Year : 2022

Programs Planning Prayer Certification Attachments Audit Trail **GEPA** Print

GEPA

**Requirement**  
Section 427 of the United States Department of Education's General Education Provisions Act (GEPA) requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take in order to ensure equitable access to, and participation in, its federally-assisted programs for students, teachers, and other program beneficiaries with special needs. Local education agencies (LEAs) or other eligible applicants that apply for federal funding through the Consolidated LEA Improvement Plan (CLIP) application must provide this description in their application. The Georgia Department of Education (GaDOE) is responsible for ensuring that the LEA or other local entity has submitted a sufficient section 427 statement. For additional information, please see the [GaDOE Federal Programs Handbook](#).

**Developing a Response**  
GEPA allows applicants discretion in developing and describing the activities that are occurring to meet this requirement. *The statute highlights six types of barriers that may impede equitable access or participation: gender, race, national origin, color, disability, or age.* Based on local circumstances, LEAs should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in the Federally-funded project or activity.

Response:

Superintendent Acknowledgement:

- I, Superintendent of 21st Century Leaders, Inc., having knowledge of our LEA policies regarding the procedures to ensure equitable access to, and participation in, its federally-assisted programs for students, teachers, and other program beneficiaries with special needs do hereby certify that the these policies are in place in the district.

Please ensure that the **superintendent** has checked the boxes in the Prayer Certification and GEPA tabs.

\*This will be a one-time activity.

# Consolidated Application

## Adding the Grant

1. The subgrantee's **coordinator** will need to ensure that they have assigned the **ESSER III-ARP BOOST Grant**.
2. Locate the system dashboard; under Programs, select the corresponding grant.
3. Click **“Add.”**
4. The grant will appear under the subgrantee’s programs.

The screenshot shows the 'Consolidated Application' interface. At the top, it displays 'District Name : Camden County' and 'District Code : 620'. Below this, there are tabs for 'Programs', 'Planning', 'Prayer Certification', 'Attachments', 'Audit Trail', and 'GEPA'. A blue arrow points to the 'System Dashboard' button. The 'Add Program' section is highlighted, with the text 'Add an applicable program to the application'. A dropdown menu is set to 'ESSER III-ARP BOOST Grant', and the 'Add' button is circled in red.

The screenshot shows the 'Title Programs' table after the grant has been added. The 'ESSER III-ARP BOOST Grant' is circled in red. The table has columns for Program, Applied As, Budget Status, DC Status, Program Type, and Drawdown%.

Program	Applied As	Budget Status	DC Status	Program Type	Drawdown%
ESSER III-ARP BOOST Grant	Single District	New	New	Original	

# Consolidated Application Budget Submission

1. Select the newly added grant, “**ESSER III-ARP BOOST Grant**” under programs.
2. Subgrantee will know grant has been successfully added, if the grant is listed under **Programs**.

Fiscal Year : 2022

Programs Planning Prayer Certification Attachments Audit Trail GEPA

Print

**Add Program**  
Add an applicable program to the application

Program : Charter School - Dissemination Grant

**Title Programs**

Program	Applied As	Budget Status	DC Status	Program Type	Drawdown%
ESSER III-ARP BOOST Grant	Single District	New	New	Original	

**Program Status**

District Name : Appling County  
Fiscal Year : 2021

Programs Planning Prayer Certification Attachments Audit Trail GEPA

**Title Programs**

Program	Applied As	Budget Status
Homeless Education	Single District	New
ESSER III-ARP BOOST Grant	Single District	Approved
	Single District	Approved

Select the grant to operate the budget

# Consolidated Application Budget Submission

1. Once you're into the program, you will be able to view the budget screen.
2. Subgrantee will enter information for the fiscal year (2022), function, object, units, description, and price.
3. After each completed line item, click "add" to continue to input all items.
4. After budget is complete, select "sign-off" at the top right of the screen.

**Tip:** Please enter numbers as whole dollars.

**Consolidated Application**

Program : Title I -A, Improving the Academic Achieve

Current FY Allocation : \$0.00

Additional Allocation : \$0.00

Carry Over : \$0.00

Total Grant Award : \$0.00

Transfer Amount : \$0.00

Total Amount to be Budgeted : \$0.00

Not Budgeted Funds : -\$1,450.00

**Add Budget Item**

Fiscal Year : 2021

School : (Not Required)

To Program : ESSER III-ARP BOOST Grant

Function : 1000 - INSTRUCTION

Object : 642 - BOOKS (OTHER THAN TEXTBOOKS) AND PERIODICALS

Units : 1 Price : 15623

Description : Funds will be used to purchase books to stock little lending libraries, to provide "book of the month" to students, and to support the public library's reading initiative.

1829 characters left

**Budget Detail**

Fiscal Year	From Program	School	To Program	Function	Object	Units	Price	Amount	Description
Total :									\$1,450

After each entry, select add to continue inputting the entire budget.

# Consolidated Application

Has the GaDOE Program Specialist signed off?



# Consolidated Application Budget Submission

1. The Superintendent will receive a portal notification that the budget is successfully signed off by the GaDOE Program Specialist.
2. The superintendent will then be able to **print, sign-off, or request revision** for the budget

1

Girls on the Run International - ESSER III- ARP -BOOST GRANT - Original Budget Signed Off...

CA\_DEV@doe.k12.ga.us  
To Superintendent

Follow up. Start by Tuesday, February 22, 2022. Due by Tuesday, February 22, 2022.  
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Superintendent Superintendent of Girls on the Run International has signed off on ESSER III- ARP -BOOST GRANT - Original.  
<https://portal.doe.k12.ga.us/Login.aspx>

2

Consolidated Application

**Budget**

District Name : Baker County District Code : 604  
Fiscal Year : 2022 Program : ESSER III-ARP BOOST Grant

Status : Superintendent Signed Off (Date: 02/22/2022 12:58:33) Superintendent Sign off date : 02/22/2022 12:58:33

Program Information Budget Comments Audit Trail Assurances Programs

Program : ESSER CARES ACT - SCHOOL NURSE (CFDA #84.425D)

Current FY Allocation :	\$0.00
Additional Allocation :	\$0.00
Carry Over :	\$5,884.00
Pooling Allocation :	\$0.00
Total Grant Award :	\$5,884.00
Transfer Amount :	\$0.00
Total Amount to be Budgeted :	\$5,884.00
Not Budgeted Funds :	\$0.00

Print | Sign-Off | Request Revision

# Budget Submission

Budget Status	Status Explanation
<b>All</b>	List of all budget submissions
<b>New</b>	A new budget has been initiated
<b>Coordinator Signed Off</b>	The budget has been signed off by the coordinator and is awaiting approval from Program Manager
<b>Superintendent Signed Off</b>	The budget has been signed off by the Superintendent and is awaiting approval from Grants Accounting
<b>Program Manager Revision Request</b>	The Program Manager requests a revision to the budget
<b>Approved</b>	The budget has been approved by Grants Accounting and the funds have been loaded in GAORS
<b>Grants Accounting Revision Request</b>	Grants Accounting has requested a revision to the budget
<b>Program Manager Signed Off</b>	The Program Manager has signed off on the budget and is awaiting approval from the Superintendent