2025

2025

BUILDING OPPORTUNITIES IN OUT OF SCHOOL TIME (BOOST) GRANTS PROGRAM

REQUEST FOR PROPOSALS

G·san
GEORGIA STATEWIDE AFTERSCHOOL NETWORK

GaDOE
Georgia Department of Education

www.afterschoolga.org

Building Opportunities for Out-of-School Time (BOOST) Grants
Request for Proposals
June 27, 2025

I. Introduction

Overview

Building off the success of the American Rescue Plan funded Building Opportunities in Out-of-School Time (BOOST) grants program, which launched in 2021 and concluded in 2024, Georgia has an opportunity to continue providing expanded and improved learning and supports for all students. With new state funding included in Georgia's FY26 state budget, the Georgia Statewide Afterschool Network (GSAN) is proud to work with the Georgia Department of Education (GaDOE) to continue the BOOST grants program. Approximately $11.5 million will be available this year, and annually upon continued state appropriations, through competitive grants to expand access to and improve the quality of summer enrichment opportunities and comprehensive afterschool programming for K-12 youth statewide.

Purpose

BOOST Grants are intended to support the learning acceleration, academic development, connectedness, and well-being of Georgia's students, utilizing a whole child approach.

What is learning acceleration and what is a whole child approach?

Learning acceleration strategically prepares students for success in the present—*this* week, on *this* content. Rather than concentrating on a list of items that students have failed to master, acceleration readies students for new learning. Past concepts and skills are addressed, but always in the purposeful context of future learning. Acceleration jump-starts underperforming students into learning new concepts before their classmates even begin. Rather than being stuck in the remedial slow lane, students move ahead of everyone into the fast lane of learning. Acceleration provides a fresh academic start for students every week and creates opportunities for struggling students to learn alongside their more successful peers.

Research, practice, and common sense confirm that a **whole child approach** to education will develop and prepare students for the challenges and opportunities of today and tomorrow by addressing students' comprehensive needs through the shared responsibility of students, families, schools, and communities. Educating the whole child means to acknowledge AND address non-academic factors that impact academic outcomes while expanding learning opportunities. A whole child approach ensures that each student is healthy, safe, engaged, supported, and challenged. For more information on whole child supports, visit the Georgia Department of Education's webpage on Whole Child Supports, Health, & Safety.

Applicants must propose to use funds for at least one of the following purposes:
- **Expand access** to serve more youth, with an emphasis on children who typically do not have access to these programs. Potential strategies include:
    - Increasing program slots for children and youth
    - Expanding an existing program to a community with few or no options currently available
    - Creating a new program in a community with few or no options currently available
    - Increasing weeks, days, and hours of summer programming
- **Reduce barriers to participation** to ensure access for all. Potential strategies include:
    - Providing free transportation to and from the program site(s)
    - Offering subsidies/scholarships to offset enrollment costs
    - Increasing access for children and youth receiving free or reduced-price lunch, youth with disabilities, youth experiencing homelessness, youth in foster care, English language learners, rural youth, and youth impacted by the juvenile justice system

- **Increase programmatic quality** and expand or enhance supports/services offered. Potential strategies include:
  - Enhancing learning acceleration through increased staffing of certified teachers, enhanced focus on literacy and numeracy, new curriculum, staff professional development, and/or new activities
  - Enhancing well-being and connectedness supports through hiring of social workers, training of staff, and/or utilizing well-being and connectedness curriculum
  - Adding new enrichment opportunities, such as career exploration and workforce development, youth entrepreneurship, and/or STEAM
  - Developing new partnerships with other community-based organizations, municipalities, and/or schools

Two Grant Types: Statewide and Community

1. **Organizations with Statewide Reach and Impact** – Grants will be awarded to entities with a demonstrated track record of success, that operate year-round programming and will serve at least 2,000 youth annually across at least 15 counties.
2. **Community-Based Organizations** – Grants will be awarded to community-based organizations operating afterschool and/or summer learning programs.

II. Eligibility

Eligible Applicants

Organizations must meet all the following eligibility criteria to apply

- Nonprofit organizations, colleges/universities, and municipalities, such as Park & Recreation Departments. Nonprofit organizations will be asked to provide their 501(c)(3) number or that of their fiscal sponsor.
  - Private and independent schools and faith-based organizations are eligible to apply only if the program is open to all children and not just those who are of a particular faith, enrolled in a particular school or members of the applicant organization.
- Organizations located and providing direct services *(see below; must provide one or both)* to public school students in grades K-12 in the state of Georgia:
  - Comprehensive afterschool programming during the school year for youth 5-18 years old
  - Summer enrichment programming for youth 5-18 years old
  - ****Organizations providing afterschool or summer programming for students with special needs:** If students are being served through an IEP and are enrolled in a Local Education Agency (LEA), they are eligible to receive services for afterschool and summer programming funded through the BOOST grant until they turn 22.
- If the applicant is a nonprofit, it must be registered with the Georgia Secretary of State as a nonprofit (click here to verify: https://ecorp.sos.ga.gov/BusinessSearch).
- Organizations that have been in operation for at least two (2) years as of August 1, 2025.
- All applicants must provide at least the following minimum programming hours available to a youth:
  - Academic year afterschool programs must offer at least 2 hours of daily programming to each youth for a minimum of 3 days a week over at least 20 weeks of the academic year
  - Summer programs must offer at least 4 hours of daily programming to each youth for a minimum of 3 days a week over at least 4 weeks
- At least 25% of the youth served must qualify for free or reduced-price meals
- All applicants must offer learning acceleration, as well as programming in at least 2 other critical content/service areas:

- Learning acceleration, such as literacy and numeracy instruction, STEAM, and college readiness (required component)
- Enrichment activities, such as visual and performing arts and career exploration
- Healthy eating & physical activity
- Well-being and connectedness, such as mentoring, problem solving, and team building

Ineligible Applicants

- Public schools and school districts, private and independent schools.
  - Though public schools and school districts are not eligible to apply for funding, they are eligible to serve as fiscal agents for community-based nonprofit organizations with whom they have a documented existing partnership applying for BOOST grants.
- Organizations whose purpose is to raise funds for public schools.
- For-profit afterschool and summer enrichment programs/organizations.
- Child-care centers serving only children under age 5.

III. Timeline

Application Timeline

Friday, June 27, 2025	RFP released and Statewide Organizations invited to submit Letters of Intent (LOI; *more information in section VIII, Statewide Grants*)
Thursday, July 3, 2025	LOIs from Statewide Organizations due
Monday, July 7, 2025	Statewide Organizations notified of the status of their LOIs
Wednesday, July 9, 2025	Application opens. Applicants may only apply using the online application that will be released on July 9th.
Friday, July 11, 2025	*Optional* Applicant Workshop at 10:00 a.m. Register here. • 10 a.m. – 11 a.m. BOOST Overview • 11 a.m. – 12 p.m. Deep dive into BOOST grants portal and budget templates
Tuesday, July 15, 2025	Submit questions by noon, for posted answers by noon on 7/17/25
Thursday, July 17, 2025	FAQ updated by noon. Applicant Workshop recording posted on GSAN's website.
Friday, August 1, 2025	**Application deadline at 5:00 p.m.**
Thursday, September 25, 2025	Funding recommendations for approval at Georgia State Board of Education meeting.
Friday, September 26, 2025	GSAN notifies all applicants of the status of their request.
Wednesday , October 1, 2025	Official Grant Award Notifications (GANs) are available in the MyGaDOE Portal.

IV. Grant Details

Grant Period

Grants will be awarded to organizations that provide afterschool programming during the school year (academic year only), summer programming during the summer months (summer only), and afterschool and summer programming (year-round). Grants will be awarded for a one-year period beginning October 1, 2025, and ending July 31, 2026 with a one-year renewal available contingent upon continued state appropriations and grantee performance and compliance.

Reporting

Grantees will report on grant activities, outcomes, and impact on an annual basis with annual reports opening in August and due in September of each year. Grantees will also be responsible for completing any data requests and reporting required.

More information on specific reporting requirements in found in XII. Data, Monitoring, and Program Implementation Reporting & Assurances.

Annual Renewal

Opportunities for a 1-year grant renewal will be available contingent upon grantee performance and compliance and contingent upon continued state appropriations. If renewed and a grantee's services significantly differ from initial application (including serving fewer students or offering less programming hours) the grant award for the renewal year may be reduced.

V. Application Process

How to Apply

The application will be available beginning on Wednesday, July 9, 2025. Applications must be submitted no later than Friday, August 1, 2025, at 5 p.m. Applicants may only apply using the online application that will be released on July 9th. Incomplete applications and those submitted after 5 p.m. on the deadline will not be considered for funding. The application questions are included later in this RFP in section XIII, Application Questions.

Only one application will be accepted from each organization. The only exception will be for a youth development organization that also serves as a fiscal agent for another program/organization.

TIP: GSAN encourages applicants to work on their application answers in a document saved to their local drive rather than drafting all answers in the online application. If there are technical challenges, drafting your responses and saving them to your local drive/desktop will prevent applicants' work from being lost.

Who to contact with questions?

To learn more about the BOOST grants program and the application process, join the optional Applicant Workshop on July 11, 2025 at 10 a.m.

Beginning July 17, 2025, you can visit GSAN's BOOST Grants Program webpage for the recording of the Applicant Workshop, the FAQs document, and an Application Guidance document.

VI. Target Populations, Geographic Considerations, & Programmatic Areas of Focus

Target Populations

To ensure these grants support programs that serve the target populations, organizations that intentionally serve the following population groups will receive additional points during the scoring process. Additionally, GSAN is committing at least 75% of the Community Grant funds to programs that serve these population groups.
- Youth receiving free or reduced-price lunch

- Youth with disabilities
- Youth experiencing homelessness*
- Youth in foster care*
- Youth who are English language learners
- Youth impacted by the juvenile justice system*
- Youth who are, or are at risk of becoming, chronically absent, as defined by missing 10% or more of school days

*We are particularly interested in organizations intentionally providing services to address the unique needs of youth impacted by the juvenile justice system, youth experiencing homelessness, and youth experiencing foster care.

Geographic Considerations

To ensure these grants support programs across as many of Georgia's counties as possible, organizations operating programs in counties with no current programs receiving government funds through 21st Century Community Learning Centers Program or the Out of School Services Office will receive additional points during the scoring process. Click here for a list of counties with no such programming. Additionally, GSAN is committing at least 10% of the Community Grant funds to programs in these counties.

Programmatic Areas of Focus

To ensure these grants support critical areas of academics and youth development, organizations offering programming in the following content areas will receive additional points during the scoring process.
- Literacy programming and curriculum based on the **science of reading** (resources on the science of reading can be found in Section VII)
- Numeracy programming and curriculum
- Workforce development and career exploration

Additionally, GSAN is committing at least 10% of funds, each, to programs:
- Offering literacy programming and curriculum based on the science of reading
- Offering intentional numeracy programming and curriculum

More information about how applications will be scored and how funding will be determined is included in the Application Rubric and Funding Matrix sections found later in this RFP.

VII. Evidence -Based & Informed Strategies for Afterschool & Summer Enrichment Programs

All applicants must demonstrate their use of evidence-informed afterschool and/or summer learning program practices. GSAN encourages all applicants to review youth development best practices for afterschool and summer enrichment. The list below is a sampling of resources:
- Georgia Afterschool and Youth Development Quality Standards http://georgiaasyd.org/quality-standards/
- Evidence-Based Interventions: Summer Learning or Enrichment and Comprehensive Afterschool Programs https://bit.ly/EvidenceBasedAfterschoolandSummer
- Afterschool Alliance: Running A Program https://toolkit.afterschoolalliance.org/running-a-program/
- Afterschool Alliance Quality Programs Resources: https://toolkit.afterschoolalliance.org/running-a-program/quality-programs/

- National Summer Learning Association: Interaction & Engagement https://www.summerlearning.org/wp-content/uploads/2017/09/Program-Quality-Interaction-and-Engagment-2017-2.pdf
- The Forum for Youth Investment Youth Program Quality Improvement (YPQI) Approach The Youth Program Quality Improvement (YPQI) Approach: Implications for Policy and Practice - The Forum For Youth Investment
- Wallace Foundation: Summer Learning Toolkit https://wallacefoundation.org/toolkit/summer-learning-toolkit?s=about_the_toolkit
- American Institute of Research (AIR): Role of Research and Evidence in OST https://www.air.org/project/recognizing-role-research-and-evidence-out-school-time
- Georgia Reads Resource Library: Resources - Georgia Reads
- Sandra Dunagan Deal Center for Early Language and Literacy – Implementation Tools & Resources: Resources — The Deal Center
- National Center on Improving Literacy – Literacy Resources for All: Literacy Resources for All | National Center on Improving Literacy

VIII. Statewide Grants

Letter of Intent

The following youth development organizations and associations with statewide reach and impact are being invited to submit a Letter of Intent to apply for a BOOST Statewide Grant:

- Georgia Alliance of Boys & Girls Clubs
- Georgia Alliance of YMCAs
- Georgia Recreation and Parks Association
- Communities in Schools of Georgia

If your organization is not on this list, is a youth development organization or association with statewide reach and impact, and meets the specific eligibility outlined below, please contact GSAN staff at BOOST@georgiavoices.org *as soon as possible and no later than Tuesday, July 1, 2025.*

IMPORTANT: If a local organization is a member of or associated with one of the above-named organizations and the above-named organization is invited to apply for a Statewide Grant, the local organization may not apply separately for a Community Grant. Organizations receiving Statewide Grants will determine how to disseminate grant funds to local members/affiliates.

Specific Eligibility

Organizations, and all potential subgrantees, must meet eligibility criteria as outlined in Section II of this RFP. In addition, organizations wishing to apply for a Statewide Grant must:

- Provide year-round youth development programming through evidence-based comprehensive afterschool and summer enrichment programming
- Serve at least 2,000 youth (5-18 years old) annually
- Provide programming across at least 15 counties in Georgia
- Offer learning acceleration, as well as programming in at least 2 other critical content/service areas:
  - Learning acceleration, such as literacy and numeracy instruction, STEAM, and college readiness (required component)
  - Enrichment activities, such as visual and performing arts and career exploration
  - Healthy eating & physical activity
  - Well-being and connectedness, such as mentoring, problem solving, and team building

- Offer programming at least 4 days per week, with at least 2.5 hours offered per day during the school year and at least 6 hours offered per day during the summer
- Have a demonstrated track record of success

Invitation to Apply

Letters of Intent for the Statewide Grant will be due on Thursday, July 3, 2025. Following a review of all submitted Letters of Intent to assess eligibility for a Statewide Grant, GSAN will reach out to applicants to either invite them to apply for a Statewide Grant or notify them that they should apply for a Community Grant by Tuesday, July 8, 2025.

Grant Range

Organizations that are invited to apply for a Statewide Grant will be able to apply for grants of up to $2 million per year for each of the two years. Grants will range from $500,000 to $2 million. Additional information on how funding amounts will be determined can be found in the Funding Matrix section (section XI) of this RFP.

Scoring

Grant applications will be read and scored using the Rubric found in section XIV of this RFP. GSAN is pursuing expansive, nationwide outreach to engage 20-50 application reviewers, with a focus on recruiting strong representation of individuals with experience or connection to youth development. All reviewers will be asked to disclose conflicts of interest. Small groups of reviewers will read and score applications. Review group assignments will ensure that no reviewers review proposals from programs/organizations in which they serve as a staff member, board member, volunteer, or consultant. Reviewers will participate in training prior to beginning their application reviews. All reviewers will use the same scoring rubric. GSAN will guide the review process and will review the scoring from across all groups once review groups have completed a thorough review and scoring of their applications.

IX. Community Grants

Specific Eligibility

Organizations must meet eligibility criteria as outlined in section II of this RFP.

IMPORTANT: If a local organization is a member of or associated with one of the organizations invited to apply for a Statewide Grant, the local organization may not apply separately for a Community Grant.

Grant Range

Organizations operating academic year only or summer-only programs will be able to apply for grants of up to $150,000 per year for each of the two years, while organizations operating year-round programming will be able to apply for grants of up to $300,000 per year for each of the two years. Grants will range from $20,000 to $300,000 per year for the two-year grant period. Additional information on how funding amounts will be determined can be found in the Funding Matrix section (section XI) of this RFP.

Scoring

Grant applications will be read and scored using the Rubric found in section XIV of this RFP. GSAN is pursuing expansive, nationwide outreach to engage 20-50 application reviewers, with a focus on recruiting strong representation of individuals with experience or connection to youth development. All reviewers will be asked to disclose conflicts of interest. Small groups of reviewers will read and score applications. Review group

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X. Program Quality & Safety Requirements

All organizations receiving grant funding must adhere to the following quality requirements. Note that nothing in this section shall be construed to affect existing legal requirements established for individuals with access to minor children, including but not limited to those related to camps, employee criminal background checks, and any relevant licenses and permits. All subcontracted/partner staff must meet the same requirements as if they were actual staff of the grantee.

- To improve program quality and achieve desirable youth outcomes, programs must commit to a quality improvement process that focuses on results. GSAN's Assess, Plan Improve framework employs various program assessment tools to guide programs in evaluating the state of their program and developing a plan to strengthen it.
- Programs must assign a Quality Improvement point of contact to actively communicate with GSAN's Quality Team and complete a Program Quality Intake survey
- Directors in charge of programs must be 21 years of age and responsible for the day-to-day operations of the program. Teacher/Lead Caregivers must be at least 18 years of age, and the assistant caregiver/aide may be 16 years of age. There shall be a designated staff person in charge, who is 18 years of age or older, always on site when the afterschool or summer program is in operation. No caregiver/aide who is 16 or 17 years of age shall be solely responsible for children.
- Programs must maintain the following staff to child ratios:

Age of Children	Staff/Child Ratio	Maximum Group Size
Five (5) year olds	1:20	40
Six (6) year olds and older	1:25	50

The ratio of staff to children shall always be maintained. The staff to child ratios for a mixed-age group shall be based on the age of the youngest group of children that includes more than twenty percent (20%) of the total number of children in the mixed-age group. The ratio of staff to children, as specified in this subsection, shall always be maintained, including during all outings and trips except for structured activities offered exclusively for school age children.

- Any organization whose program includes activities at a waterfront or swimming area, whether as a regular part of their location or as a field trip, must have at least one person with current evidence of having successfully completed a training program in lifeguarding offered by a water-safety instructor certified by the American Red Cross, YMCA, YWCA or other recognized standard-setting agency for water safety instruction. Such person may be a program staff member or an employee of a water facility (e.g., local swimming pool) and be at least 18 years of age.
- All programs must maintain the continuous supervision when students are participating in water-related activities (such as swimming, fishing, boating, or wading) as follows:

water activities in water less than two (2) feet deep *continuous supervision must be provided in accordance with normal staff child ratios	
Age of Children	Staff: Child Ratio
Four (4) year olds	1:18
Five (5) year olds	1:20
Six (6) years and older	1:25

water activities in water over two (2) feet deep	
Age of Children	Staff: Child Ratio
Four (4) yrs and older who cannot swim a distance of fifteen (15) yards unassisted	1:6
Four (4) yrs and older who can swim a distance of fifteen (15) yards unassisted	1:15

- At least one additional staff member above the required staff to child ratios for any water-related activity (such as swimming, fishing, boating, or wading) shall be available to rotate among the age groups as needed when any of the following circumstances are present:
  - most of the children in a group are not accustomed to or are afraid of the water
  - most of the children in a group comprised of children who cannot swim 15 yards unassisted and cannot touch the bottom of the water facility without submerging their heads
  - the water facility is particularly crowded or
  - the children have special needs which impact on their ability to participate safely in the water-related activity.

  Note: An additional floating staff member is needed for the following populations (most children are unaccustomed to or afraid of water, most children cannot swim and cannot stand without head submerged, water facility is crowded, and children with special needs)
- Prior to the start of the program, the organization's administrators shall develop a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a youth mental health crisis, a threatening event, or natural disaster which may occur at the program's location. The organization will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for children with disabilities and children with chronic medical conditions. Such plan shall include assurance that the organization's personnel will not impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals.
- The organization shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly, and tornado and other emergency drills will be conducted every six months. The organization shall maintain documentation of the dates and times of these drills for two years.

XI. Funding & Financial Requirements

Eligible Expenses

Allowable activities and associated expenses include:

- Expansion of existing program: number of summer weeks and hours, number of children served, staffing, space, activities, add a site, etc.
- Establishment of a new program
- Salaries and fringe benefits
- Professional learning and training related to the improvement of the program(s)
- Field trips aligned with learning acceleration activities; college and career awareness; program goals and objectives as listed in the grant application; and have a positive impact on student growth and achievement.
- Consultants, subcontractors, and evaluators
- Program materials and supplies (must submit Expenditure Prior Approval Form for technology items that exceed $5,000 per unit cost. Form can be found here and in Forms & Attachments located in Section XIII)
- Transportation contracts
- Purchase of vehicles for transportation to and from program location (e.g., buses, vans) (must submit Expenditure Prior Approval Form that can be found here and in Forms & Attachments located in Section XIII)
- Food for healthy meals and snacks for students and participating adults during programs and field trips
- Equipment
- Planning and partnership development, particularly the development of school-community partnerships
- Remedial education activities and academic enrichment learning programs, including providing additional assistance to students to allow the students to improve their learning acceleration
- Literacy education programs, including financial literacy
- Provision of qualified instructors to provide math and literacy instruction
- Hands-on enrichment programs
- Integration of science, technology, engineering, and math (STEM) programming to build skills
- Telecommunications and technology education activities
- Arts and music education activities
- Enrichment activities
- Activities that build college awareness and readiness
- Activities to explore careers and gain workforce skills
- Recreational activities
- Integration of whole child supports and/or youth connectedness and well-being programming
- Provision of resources to allow for full participation of youth receiving free or reduced-price lunch, students with disabilities and/or special needs, students experiencing homelessness, those in foster care, English language learners, and youth impacted by the juvenile justice system
- Activities that support healthy and active lifestyle
- Programming focused on drug and violence prevention, counseling, and character education
- Increase of youth supports (e.g., social worker, tutors, mentors, etc.)
- Family engagement and parenting skills activities that promote parental involvement and family literacy
- Other activities as identified by the local community to establish and/or expand access to summer and afterschool programming

Ineligible Expenses

The following activities and associated expenses are not eligible to be funded by the BOOST Grants:

- Pre-award expenses
- Field trips purely for entertainment purposes
- Field trip tickets purchased in advance for those who do not attend
- Advertisements, promotional or marketing items
- Decorative items
- Purchase of facilities or land acquisition
- Capital improvements and permanent renovations
- Dues to organizations, federations, or societies for personal benefits

IMPORTANT NOTE: This is not an all-inclusive list of allowable and unallowable expenses. If you have questions about whether an expense is allowable or unallowable, please contact BOOST@georgiavoices.org.

Budgets

Grantees must submit a budget using the BOOST Grants Budget Worksheet to detail all proposed BOOST-supported program expenses. Each budget line item must include the Georgia Department of Education accounting codes, found within the budget worksheet template, so that each proposed budget item aligns to GaDOE accounting codes. If unsure about what codes to use, please use your best judgement for the initial budget. Code errors will not be held against you in the application review process. While initial budgets will be uploaded with the grant application, the final approved program budget will be revised and resubmitted to GSAN and GaDOE, upon being accepted as a grantee. Final budgets must be entered into the MyGaDOE portal and fully approved before invoices can be submitted for drawdowns within the portal.

When completing the budget worksheet, organizations must clearly indicate program expenses that are allocated for afterschool or summer enrichment programming. Organizations may allocate up to 15% of their total budget amount to indirect costs.

Budget Expenses That Require Prior Approval:
- Technology purchases that will exceed $5,000 per unit cost must receive prior approval, upon being accepted as a grantee.
- Capital expenditures for transportation (i.e. vans, buses, golf carts) must receive prior approval, upon being accepted a grantee.

To view Expenditure Prior Approval Form: Click Here. **Form can also be found in Forms & Attachments located in Section XIII.**

Revisions: Approved budgets are eligible for revisions during three of the outlined expense and invoicing deadlines, after initial budget approval.

NOTE: Grantees will have the opportunity to submit a year 2 budget in 2026 when the annual report is submitted. While the grant dollars will be the same for each of the two years, contingent upon continued state appropriations and grantee performance and compliance, and as long as the number of youth served or programming hours offered is not significantly less than what was projected in the application, grantees will be able to submit revised budgets at those times if desired. Year 2 budgets must be processed through the mutli-step review process and be approved by GSAN and GaDOE prior to being implemented by programs for use.

Expense Payments & Invoicing

Grant payments will be requested electronically within the MyGaDOE Portal once grantees receive approval from GSAN to enter payment requests during four payment periods throughout the program year. Grantees will be able to drawdown funds for incurred and anticipated expenses that have been described on approved budgets.

Grantees are expected to have 3 months of working capital to start their grant programs while budgets process through the multi-step review process, trainings are conducted, and initial expense reports and expense narratives are reviewed and approved for reimbursement.

Grantees must submit drawdown requests for incurred and anticipated expenses included in the approved budget according to the following schedule, which is subject to change:

Drawdown Dates	Drawdown Amount	Expense Months
October 31, 2025	25%	October – December
December 31, 2025	25%	November – February
February 28, 2026	25%	January – April
May 31, 2026	25%	March – July

*Grantees providing summer-only programming will be provided with an alternate drawdown and invoicing schedule.

To be approved to request a grant payment drawdown within the MyGaDOE Portal according to the following schedule, grantees must submit a Combined Expense Report Worksheet and an Expense Narrative within the BOOST Grants Portal during each drawdown period. Combined Expense Reports and Expense Narratives will be reviewed for approval by GSAN within two weeks of submission. Upon written approval from GSAN of expense documents, grantees will enter electronic invoice drawdown requests within the MyGaDOE Portal. Expenses that appear on Combined Expense Reports and Expense Narratives must be included on approved budgets on file with GSAN and GaDOE. Expense discrepancies must be resolved by completing a budget revision.

While grantees must drawdown a minimum of 25% at each drawdown deadline, grantees may drawdown a higher percentage with adequate justification in expense narratives. If grantee draws down funds ahead of the minimum schedule it does not change the total awarded amount.

GSAN recommend that grantees build up to 30 total days into the payment timeline from the moment of invoice submission.

The earliest date for eligible expenditures related to funded programs is October 1, 2025.

Funding Matrix

As was noted in sections VIII and IX, Statewide Grants and Community Grants respectively, grants will vary in size depending on the category of the grant (Community or Statewide). Determinations on maximum grant size applicant organizations may request are based on:

- Whether organizations offer afterschool programming only, summer enrichment programming only, or programming year-round.
- The number of unduplicated youth served annually: the amount organizations are eligible to apply for increases as the number of unduplicated youth served increases.

- The percent of youth served who receive free or reduced-price lunch: there are three tiers of funding based on the percent of youth served who receive free or reduced-price lunch. Refer to GaDOE's database if your organization does not track this information.
    1. Organizations where 25%-40% of students served receive free or reduced-price lunch are eligible for the base funding as noted in the first column
    2. Organizations where 41%-70% of students served receive free or reduced-price lunch are eligible for an additional ~12.5% of funding on top of the amount in that first column
    3. Organizations where more than 70% of students served receive free and reduced-price lunch are eligible for an additional ~25% of funding on top of the amount in that first column
- **The organization's operating budget:** Organizations are not eligible to apply for funding that exceeds 40% of their current operating budget.
- **The number of hours of programming available to a youth:** the amount organizations are awarded increases as the dosage of programming offered increases

IMPORTANT: The amounts listed in the table below are the maximum amounts that organizations may apply for per year and may be different than funding awarded.

Community Grants

Number of UNDUPLICATED Students Served Annually	Afterschool OR Summer enrichment				Year-round programming		
	25% -40% of students receive free & reduced-price lunch	41%-70% of students receive free & reduced-price lunch	More than 70% of students receive free & reduced-price lunch		25%- 40% of students receive free & reduced-price lunch	41%-70% of students receive free & reduced-price lunch	More than 70% of students receive free & reduced-price lunch
Less than 25**	$20,000	$22,500	$25,000		$40,000	$45,000	$50,000
26 – 50	$26,500	$29,800	$33,100		$53,000	$59,600	$66,250
51 – 100	$43,000	$48,400	$53,750		$86,000	$96,750	$107,500
101 – 250	$73,000	$82,000	$91,250		$145,000	$163,100	$181,250
251 – 500	$111,250	$125,200	$139,000		$223,000	$250,875	$278,750
More than 500	$120,000	$135,000	$150,000		$240,000	$270,000	$300,000

**Applicants serving less than 25 youth are only eligible if they are serving a target population or within a priority county.

NOTE: When completing the budget worksheet, organizations applying for funding for year-round programming should clearly indicate program expenses allocated for afterschool or summer enrichment programming.

Statewide Grants

Number of UNDUPLICATED Students Served Annually	25% - 40% of students receive free & reduced-price lunch	41% - 70% of students receive free & reduced-price lunch	More than 70% of students receive free & reduced-price lunch
Less than 2,000	$500,000	$562,500	$625,000
2,000 – 5,000	$800,000	$900,000	$1,000,000
5,000 – 10,000	$1,200,000	$1,350,000	$1,500,000
More than 10,000	$1,600,000	$1,800,000	$2,000,000

While we have outlined the maximum funding that will be awarded through the two types of grants (Community and Statewide) and the grant ranges in previous sections, actual awards will be contingent on the number of qualified and highly rated applications received for each type of grant.

Fiscal Compliance

Drawdown Deadlines
Grantees must draw down a minimum percentage of funds for incurred or proposed expenses based on the outlined schedule above. While grantees must drawdown a minimum of 25% at each drawdown deadline, grantees may drawdown a higher percentage with adequate justification in expense narratives. If grantee draws down funds ahead of the minimum schedule it does not change the total awarded amount. Grantees providing summer-only programming will be provided with an alternate drawdown and invoicing schedule.

Financial Auditing
Grantees will be randomly selected for financial audits. Grantees selected for audit must provide proof of expenses incurred, such as paid invoices, purchase orders, receipts, or proof of ownership (capital expenditures). Failure to provide proper documentation to support expenses described in expense reports and narratives could delay or prevent future drawdowns of funds.

Completion Reports
Grantees will be responsible for submitting a completion report within the MyGaDOE Portal at the end of each grant fiscal year.

General Liability Insurance & Fidelity Bond
GaDOE requires subgrantees to have general liability insurance and a Fidelity Bond, both of which must be issued in favor of the Georgia Department of Education (the beneficiary) and to be indicated accordingly on the Certificate of Insurance and/or Bond Declaration page:
- The General Liability Insurance Policy must provide no less than $1,000,000 of General Liability per occurrence and show GaDOE as an "Additional Insured" for and as a "Certificate Holder." If a fiscal agent is awarded more than one subgrant, they must increase the general liability policy by $250,000 for each additional subgrant awarded with a cap of $2,000,000 per fiscal agent.
- Subgrantees are required to secure a Fidelity Bond listed in favor of GaDOE. The Fidelity Bond must be issued in the amount equal to 25% of the annual grant award. Grantees will not need to establish a new fidelity bond if you have existing coverage that serves the same purpose and meets the coverage amount requirements, For example, if you have existing crime coverage, employee theft and embezzlement coverage, and some other equivalent policy, you can utilize that to meet the fidelity bond requirements.

The fidelity bond must show GaDOE as an additional insured, or if you have an existing fidelity bond you can endorse GaDOE as a loss payee.

GaDOE must be listed as the certificate holder / beneficiary / loss payee and their full address must be included:
Georgia Department of Education
1562 Twin Towers East
205 Jesse Hill Jr. Drive
Atlanta, GA 30334

A copy of each policy, along with a Certificate of Insurance and the additional insured endorsement must be submitted to the GaDOE within 60 days of receiving the Grant Award Notification. GaDOE staff will check the availability of the general liability insurance and the Fidelity Bond before the approval of the budget in the Consolidated Application and annually for the life of the grant to ensure the insurance has not expired/canceled.

XII. Data, Monitoring, and Program Implementation Reporting & Assurances

Reporting
Organizations will report annually upon the completion of each grant period.

GSAN will provide a link to the online reporting form at least 30 days prior to its due date. Reports must be submitted using the online form within the BOOST grants portal. The following is the preliminary list of metrics GSAN anticipates collecting from grantees:

- Number of unduplicated youth served by grade band
  - Elementary (K-5th grade)
  - Middle School (6th-8th grade)
  - High School (9th-12thgrade)
- Georgia Testing ID for students enrolled in BOOST-funded programs (preferred, not required)
- Demographic Information
  - Number of unduplicated youth served by race
  - Number of unduplicated youth served by ethnicity
    - Hispanic/Latinx (of any race)
    - Nonn-Hispanic/Non-Latinx (of any race)
- Number of youth served by gender
- Number of youth served in special population(s)
  - Receiving free or reduced-priced lunch
  - Youth with disabilities or special needs
  - Youth experiencing homelessness
  - Youth in foster care
  - English language Learners
  - Youth impacted by the juvenile justice system
  - Youth experiencing chronic absenteeism
  - Youth who are or are at-risk of becoming chronically absent from school
- The home county of unduplicated youth served
  - You will be asked to list all counties and indicate the number of youth from each county
- Dosage
  - Total number of weeks

- o Number of days per week (on average)
- o Number of hours per day (on average)
- Types of programming and services offered, including learning acceleration, whole child supports, student well-being and connectedness, and enrichment
- Youth satisfaction and sense of belonging & well-being
  - o You will report the number of youth data collected from & the instrument used to collect results **Required Metrics—**grantees will be asked to include a required question from each of the required metrics on existing measures. If your program does not have a youth satisfaction measure, GSAN can assist with finding a reliable measure for youth satisfaction.
    - Overall program satisfaction
    - Sense of belonging and connectedness
    - Feelings of safety
    - Relationships or interactions with teachers/staff
  - ***Additional possible metrics to measure***: satisfaction with activities offered; satisfaction with food offered (meals, snacks); level of student enjoyment; level of engagement; relationships or interactions with peers; critical thinking/problem-solving; self-confidence; academic improvement; meeting program goals; referrals to friends
  3 program outcome goals outlined in grant application service areas (learning acceleration, enrichment healthy eating & physical activity, well-being and connectedness)
- [STATEWIDE GRANTEES ONLY]
  - o Reporting on how you determined funding allocations across program sites and to ensure emphasis on special population youth
  - o Explain how you met grant purpose
  - o Data collection processes across sub-grantee sites

Site Visits

Conducting site visits is crucial for ensuring compliance and providing tailored support to grantees. All programs will be subject to an in-person site visit by GSAN staff.

Assurances

In accepting a BOOST grant, applicant organizations agree to:
- Commit to and participate in GSAN's Assess, Plan and Improve continuous quality improvement framework
- Adhere to the financial requirements and invoicing draw down deadlines
- Adhere to all applicable licensing and/or exemption rules and regulations from the Georgia Department of Early Care and Learning https://www.decal.ga.gov/ccs/rulesandregulations.aspx
- Participate in any data collection that is required by the state for the use of this funding
- Unannounced, on-site monitoring visits conducted by GaDOE staff or their subcontractor at any time during the program
- **Submit a report at the end of each grant period to GSAN**

- Respond within provided deadlines to program implementation monitoring activities, such as site visits and financial audits
- The application must be completed by the entity that maintains full responsibility and therefore is the operator of the program, regardless of any partnership, volunteer, or subcontract arrangements
- Make every reasonable effort to be accessible to individuals with disabilities. This includes making all materials available in accessible formats (e.g., printed, digital and web-based information)
- Complete the Georgia Department of Education Conflict of Interest and Disclosure Policy

XIII. Application Questions

The questions and information required to complete the application for BOOST grant awards are listed below. **Your program's/organization's response to the application must be** submitted online **through the link to be released on July 9, 2025.** Please make sure your organization/program meets the eligibility criteria outlined in the RFP before beginning an application.

As was noted earlier in the RFP, applications must be submitted no later than Friday, August 1, 2025, at 5 p.m. Applicants may only apply using the online through the link released on July 9, 2025. Incomplete applications and those submitted after 5 p.m. on the deadline will not be considered for funding.

Only one application will be accepted from each organization. The only exception will be for a youth development organization that also serves as a fiscal agent for another program/organization.

To learn more about the BOOST grants program and the application process, join the optional Applicant Workshop on July 11, 2025 at 10 a.m. Beginning July 17, 2025, you can visit GSAN's BOOST Grants Program webpage for the recording of the Applicant Workshop and the FAQs document. If you still have questions about the BOOST Grants Program or the application questions after reviewing these resources, please contact GSAN staff at BOOST@georgiavoices.org.

TIP: GSAN encourages applicants to work on their application answers in a document saved to their local drive rather than drafting all answers in the online application. If there are technical challenges, doing so will prevent applicants' work from being lost.

Organizational Profile

Organization Information
- Organization Name
- Organization's Mailing Address
- Organization's Phone Number
- Organization's Website
- Agency Type
- Year Agency Founded
- Tax ID
- Primary Contact
- Is your organization an existing vendor with the State of Georgia?
  - If yes, what is your vendor ID?
  - If no, please upload the listed forms outlined later.
- Do you have an existing account within the MyGaDOE Portal?
  - If yes, have there been any staffing changes in assigned portal roles?

Administrative Contacts Information

Grant Administrative Contacts	
CEO	Primary Grant Contact
Name	Name
Title	Title
Work Phone/Ext	Work Phone/Ext

Email	Email
Finance Contact	Quality Improvement/Data & Reporting Contact
Name	Name
Title	Title
Work Phone/Ext.	Work Phone/Ext.
Email	Email
Additional Contact 1	Additional Contact 2 (Optional)
Name	Name
Email	Email

General Information

- Current Fiscal Year Start Date (MM/DD)
- Current Fiscal Year End Date (MM/DD)
- Annual Income: Please enter your total revenue for the most recently completed fiscal year (whole numbers only).
- Annual Expenses: Please enter your total operating expenses for the most recently completed fiscal year (whole numbers only).
- Annual Budget: Please enter your total annual operating budget (whole numbers only) for current fiscal year.
- If expenses exceeded income for the most recently completed fiscal year, please explain the reason for the deficit and how the organization is addressing the shortfall.
- Please submit your organization's most recently completed audit or last fiscal year internal year-end balance sheet and year-end budget with year-end actuals.

BOOST Application

General Information

- Does your organization have a fiscal agent? Yes/no
    - If yes, Name of Fiscal Agent
    - Contact Info for Fiscal Agent
    - Mailing Address for Fiscal Agent
    - If your organization is a local education agency (LEA), please upload your documented partnership agreement or memorandum of understanding (MOU).
- For how many years has the afterschool and/or summer learning program been operating?
- Are you applying for:
    - Summer enrichment grants (programming for youth 5-18 years old)
    - Comprehensive afterschool grants (for those that provide programming during the school year for youth 5-18 years old)
    - Year-round programming grants (summer enrichment + comprehensive afterschool)
- Has your organization received funding from the BOOST Grants Program in the past?
    - Yes
    - No

Sites & Program Duration

- Total number of summer enrichment sites
- Total number of afterschool sites
- Site Locations (counties and zip)

- o   Please indicate which sites are summer enrichment sites and which are afterschool sites
- Summer enrichment program
  - o   Start date
  - o   End date
  - o   Days per week (summer)
  - o   Hours per day (summer)
  - o   # of learning acceleration minutes per day (summer)
    - 0, 1-30, 31-60, 61-120, 121-180, 180+
  - o   Total summer weeks
  - o   Total summer hours of programming available to an individual youth
- Afterschool program
  - o   Start date
  - o   End date
  - o   Days per week (afterschool)
  - o   Hours per day (afterschool)
  - o   # of learning acceleration minutes per day (afterschool)
    - 0, 1-30, 31-60, 61-90, 91+
  - o   Total afterschool year weeks
  - o   Total afterschool year hours of programming available to an individual youth

Youth Served
- Summer program
  - o   On a typical DAY in your *summer* program how many youth do you anticipate serving?
  - o   Age range grant will serve:
    - Elementary (rising K-5 students) # of children:
    - Middle school (rising 6-8 students) # of youth:
    - High school (rising 9-12 students) # of youth:
  - o   Demographics of youth served:
    - Race
    - Ethnicity
    - Gender
    - Free and reduced-price lunch recipients or directly certified
    - If not collected, please explain.
    - If free and reduced-price lunch recipients is not collected, please estimate the % of students served based on school districts or individual schools served. Please use GaDOE's database to guide your estimate.
  - o   Number of school district(s) served:
    - Select the names of the school district(s) served from the drop-down menu
- Afterschool program
  - o   On a typical DAY in your *afterschool* program how many youth do you anticipate serving?
  - o   Age range grant will serve:
    - Elementary (current K-5 students) # of children:
    - Middle school (current 6-8 students) # of youth:
    - High school (current 9-12 students) # of youth:
  - o   Demographics of youth served:
    - Race
    - Ethnicity
    - Gender

- Free and reduced-price lunch recipients or directly certified
- If not collected, please explain.
- If free and reduced-price lunch recipients is not collected, please estimate the % of students served based on school districts or individual schools served. Please use GaDOE's database to guide your estimate.
  - o Number of school district(s) served
    - List the names of the school district(s) served

Program Application
- Title of Project/Program
- Grant Purpose (a two-sentence explanation of the grant project)
- **Program Purpose**: All applicants must use grant funds to address at least 1 of the 3 BOOST purposes. Which purpose(s) will your program be addressing?
  - o Expanding access to serve more youth, with an emphasis on children who typically do not have access to these programs.
  - o Reducing barriers, such as transportation and enrollment costs, to ensure access for all.
  - o Increasing programmatic quality and expanding or enhancing supports/services offered.
- All applicants must offer learning acceleration, as well as programming in at least 2 other critical content/service areas. Which content/service areas will your program be offering?
  - o Learning acceleration, such as literacy and numeracy instruction, STEAM, and college readiness (required component)
  - o Enrichment activities, such as visual and performing arts and career exploration
  - o Healthy eating & physical activity
  - o Well-being and connectedness, such mentoring, problem solving, and team building

Organization History and Program Design
- Briefly describe your agency/organization, its structure, staff, and its history of successful grant management. (Limit: 200 words)
- How was the need for this program/project identified? Please describe the population demographics of the primary communities served and how your program design is meeting community needs. (Limit: 250 words)
- Describe the youth, family, and community outreach methods to support program design and to recruit youth to the program. (Limit: 150 words)
- Are measures in place to provide low or no-cost programming for students? ☐ Yes ☐ No
  - o If yes, please describe scholarships awarded to decrease or remove the cost to participate and/or the fees, including a sliding fee schedule, students pay to participate. If some or all youth are able to attend at no or low cost, please note that. (Limit: 150 words)
  - o If no, please explain. (Limit: 150 words)
- Is transportation for youth included? ☐ Yes ☐ No
  - o If yes, please describe. (Limit: 100 words)
  - o If no, please describe why transportation is not included. (Limit: 100 words)

Programming Overview
- Please provide a description of the proposed activities for which you would use these grant funds to meet your identified program purpose(s). (1000 words)
- How will the program support learning and developmental skill building, help youth engage and connect, support youth well-being, and meet the immediate needs of youth and families? (Limit: 2000 words)

- Which of the following components do you plan to provide as part of your programming? Please select all components that your program will offer. **Note:** At least one learning acceleration activity is required and at least one activity in two of the three service areas is required.
  - Learning acceleration (required)
    - Learning acceleration: Literacy programming & curriculum based on the science of reading
    - Learning acceleration: literacy/reading skills
    - Learning acceleration: numeracy/math
    - Learning acceleration: academic remediation/credit recovery
    - Learning acceleration: STEM, STEAM, STREAM
    - Learning acceleration: college readiness
    - Learning acceleration: job/career readiness/workforce development
    - Learning acceleration: tutoring
    - Learning acceleration: homework help
  - Please provide a brief description of the proposed activities to help youth accelerate learning. (Limit: 300 words)

  - Enrichment activities
    - Enrichment activities: visual and performing arts
    - Enrichment activities: crafts
    - Enrichment activities: career exploration
    - Enrichment activities: financial literacy
  - Please provide a brief description of the proposed enrichment activities. (Limit: 300 words)

  - Healthy Eating & Physical Activity
    - Healthy eating and physical activity: sports/recreation
    - Healthy eating and physical activity: nutrition education
    - Healthy eating and physical activity: healthy meals or snacks
    - Healthy eating and physical activity: gardening or other outdoor activities
    - Healthy eating and physical activity: healthy cooking/meal preparation
    - Healthy eating and physical activity: swimming/swim instruction
  - Please provide a brief description of the proposed healthy eating and physical activities. (Limit: 300 words)

  - **Well-being & Connectedness**
    - Well-being and connectedness: problem solving activities
    - Well-being and connectedness: team building activities
    - Well-being and connectedness: youth leadership training/activities
    - Well-being and connectedness: life skill learning
    - Well-being and connectedness: mentoring
    - Well-being and connectedness: civic engagement or civics education
    - Well-being and connectedness: community service and service learning
    - Well-being and connectedness: family & caregiver activities
    - Well-being and connectedness: coping and other well-being supports
  - Please provide a brief description of the proposed well-being and connectedness activities. (Limit: 300 words)
- Please provide a brief description of the proposed activities to help youth explore new interests, build social and emotional skills, connect with peers, and build positive relationships with caring adults. (Limit: 300 words)

- Please provide a description of the program environment, including how it differs from and is complementary to the school day, provides a positive, supportive climate for all youth, and promotes whole child well-being, development, and connectedness. (Limit: 100 words)
- Please provide a description of the opportunities for physical activity and access to outdoors provided. (Limit: 100 words)
- Does your program participate in federal meal programs, such as the Child and Adult Care Food Program (CACFP) and Summer Meals Program? ☐ Yes ☐ No
  - If yes, which meals are provided. ☐ Afterschool Snack ☐ Afterschool Supper ☐ Summer Breakfast ☐ Summer Lunch ☐ Summer Supper ☐ Summer Snack
- Will nutrition, including snacks and meals, be provided to youth? ☐ Yes ☐ No
  - If yes, please describe which meals and what will be provided. (Limit: 100 words)
  - If no, please explain why not. (Limit: 100 words)

Staffing & Partnerships
- Describe your staffing for this program. If you are adding staff, how will they be selected? What qualifications are required? (Limit: 200 words)
- Will certified teachers be used to support learning acceleration? ☐ Yes ☐ No
  - If yes, please describe. (Limit: 100 words)
  - If no, describe your plan for staffing the program. (Limit: 100 words)
- Describe the training and supports that are provided for staff. (Limit: 200 words)
- We encourage collaborating with schools and developing strong school-community partnerships. Please provide a description of how your organization partners with schools to identify and meet youth needs and/or how you will develop and strengthen school partnerships. (Limit: 200 words)
- Please list any partner organizations that are working with you and identify what support they will provide. (Limit: 200 words)

Outcomes & Evaluation
Grantees are required to develop three program outcome objectives for afterschool programming and three program outcome objectives for summer enrichment programs. To ensure that program outcomes are well-defined and measurable, they should align with the Specific Measurable Achievable Relevant Time-bound (SMART) Framework. SMART objectives are a widely used framework for setting goals in monitoring and evaluation. SMART objectives are program goal statements that define what an organization or project aims to achieve:
- **S – Specific**: Objectives should be clear, concise, and focused. They should describe exactly what needs to be achieved, and what resources and actions are required to achieve it. **M – Measurable**: Objectives should be measurable, so that progress towards achieving them can be tracked and evaluated. This involves using quantitative and qualitative indicators that provide a way to determine whether or not the objective has been achieved.
- **A – Achievable:** Objectives should be achievable, given the available resources and constraints. They should be challenging, but also realistic and attainable.
- **R – Relevant**: Objectives should be relevant to the overall mission and goals of the organization or project. They should align with the priorities of stakeholders and address important issues or problems.
- **T – Time-bound**: Objectives should be time-bound, with a clear timeline for achieving them. This helps to ensure that progress towards the objective can be monitored

Examples of SMART objectives/outcomes can be found here.

As organizations develop SMART program objectives, they should involve community partners, as necessary, to ensure they are realistic and achievable. In addition, organizations should plan to regularly monitor and evaluate progress, data collection activates that will aid with evaluating progress, and adjusting as needed.

For organizations providing afterschool programming during the academic year, please list and describe three distinct specific and measurable 1-year intended programmatic outcomes. One outcome must be related to learning acceleration; the other two may be related to any area of programming.

- Intended Year 1 (October 2025- May 2026) programmatic outcome
- Intended Year 1 (October 2025- May 2026) programmatic outcome
- Intended Year 1 (October 2025- May 2026) programmatic outcome

For organizations providing summer enrichment programming, please list and describe three distinct specific and measurable 1-year intended programmatic outcomes. One outcome must be related to learning acceleration; the other two may be related to any area of programming.

- Intended Year 1 (June-July 2026) programmatic outcome
- Intended Year 1 (June-July 2026) programmatic outcome
- Intended Year 1 (June-July 2026) programmatic outcome

- Describe how you will evaluate the effectiveness of your program activities in helping children and youth to engage, connect, and learn; meet the immediate needs of families; and measure impact in the funding priorities you have identified. (Limit: 300 words)

Priority Points: Target Populations, Geographic Considerations, & Programmatic Areas of Focus

- Are strategies in place to recruit, serve, and/or address specific needs of the following populations:
  - Youth receiving free or reduced-price lunch? ☐ Yes ☐ No
    - Please describe specific program strategies to intentionally serve this population (Limit: 100 words)
    - This population comprised what percentage of your prior year youth served?
  - Youth with disabilities and/or special needs? ☐ Yes ☐ No
    - Please describe specific program strategies to intentionally serve this population (Limit: 100 words)
    - This population comprised what percentage of your prior year youth served?
  - Youth experiencing homelessness? ☐ Yes ☐ No
    - Please describe specific program strategies to intentionally serve this population (Limit: 100 words)
    - This population comprised what percentage of your prior year youth served?
  - Youth in foster care? ☐ Yes ☐ No
    - Please describe specific program strategies to intentionally serve this population (Limit: 100 words)
    - This population comprised what percentage of your prior year youth served?
  - English language learners? ☐ Yes ☐ No
    - Please describe specific program strategies to intentionally serve this population (Limit: 100 words)
    - This population comprised what percentage of your prior year youth served?
  - Youth impacted by the juvenile justice system? ☐ Yes ☐ No
    - Please describe specific program strategies to intentionally serve this population (Limit: 100 words)
    - This population comprised what percentage of your prior year youth served?

- - Youth who are or are at risk of becoming chronically absent from school? ☐ Yes ☐ No
    - Please describe specific program strategies to intentionally serve this population (Limit: 100 words)
    - This population comprised what percentage of your prior year youth served?
- Does your program have sites in any of the BOOST priority counites? ☐ Yes ☐ No
  - If yes, what percent of your afterschool and/or summer enrichment sites are located in counties with no current programs receiving government funds through 21st Century Community Learning Centers Program or the Afterschool Care Program? [Click here for a list of counties with no such programming.](#)
  - If yes, please list site addresses within priority counites.
- Does your program provide literacy instruction and/or enrichment activities utilizing a science of reading-based curriculum, framework, or toolkit? ☐ Yes ☐ No
  - If yes, please describe the science of reading-based curriculum, framework, or toolkit used and how it is incorporated into your afterschool and/or summer programming. (Limit: 250 words)
- Does your program provide numeracy instruction and/or enrichment activities utilizing a structured curriculum, framework, or toolkit? ☐ Yes ☐ No
  - If yes, please describe the curriculum, framework, or toolkit used and how it is incorporated into your afterschool and/or summer programming. (Limit: 250 words)
- Does your program provide workforce development/career exploration activities utilizing a structured framework? ☐ Yes ☐ No
  - If yes, please describe the framework and how it is incorporated into your afterschool and/or summer programming. (Limit: 250 words)

Budget
- For the current fiscal year, what is the total budget for the out-of-school time (afterschool and summer) program?
- Indicate how much funding you are requesting per year after consulting the Funding Matrix found in section XI of this RFP.
- Describe other sources of funding that support your afterschool and summer enrichment programming, including participant fees, other government grants, foundation grants, in-kind services, or fundraising efforts. Please give readers an understanding of the percent of funding comes from the various sources. (Limit: 200 words)

*Organizations must also complete the [BOOST Grants Budget Worksheet](#) to detail all program expenses. Each budget line item must include the Georgia Department of Education accounting codes that can be found within the BOOST Grants Budget Worksheet so that each proposed budget item aligns to GaDOE accounting codes.

Statewide Organizations
This section is only required of the organizations applying for a Statewide Grant. If your organization did not receive an invitation to apply for a Statewide Grant, there is no need for you to answer these questions.
- How will you determine funding allocation across program sites and ensure emphasis on serving youth most impacted by the pandemic? (Limit: 250 words)
- How will you ensure sub-grantees are meeting the purpose(s) of grants? (Limit: 250 words)
- How will you collect data and compile reporting from all sub-grantees? (Limit: 250 words)
- Describe your organization's need for the funds and how funding would not be duplicative with other funding the organization has been granted and is utilizing/accessing. (Limit: 250 words)

Forms & Attachments
- BOOST Grants Budget Worksheet
- Expenditure Prior Approval Form (if you have expenses included in your budget that will require prior approval)
- Sample schedules of comprehensive afterschool program day and/or summer enrichment program day
- Last completed audit or last fiscal year internal year-end balance sheet and year-end budget with year-end actuals
- Memorandum of Agreements with community partners if activities involve other entities
- GaDOE Conflict of Interest and Disclosure Policy form
- Program Assurances
- Grants Accounting Access – if you don't already have access or need to update access to the MyGaDOE portal
- Supplier Change Request Form – if not already established as a state vendor
    - Supplier Change Request Instructions
- W9 – if not already established as a state vendor

XIV. Rubric

	Community Grants (afterschool only OR summer only)	Community Grants (year-round program)	Statewide Grants
Organizational History & Program Design	28	28	28
Programming Overview	55	79	79
Staffing & Partnerships	20	20	20
Outcomes & Evaluation	21	21	21
Budget	16	16	16
Statewide Applicants	0	0	20
TOTAL POINTS POSSIBLE	**140**	**164**	**184**
PRIORITY POINTS POSSIBLE*	**35**	**35**	**35**

* Applicants are only eligible to receive priority points once they've been assessed a funding eligible score.

NOTE: Prior grantees are also eligible to receive up to 10 points for compliance performance as a grantee during previous funding cycles.

	EXCELLENT (well-conceived and thoroughly developed)	GOOD (clear and complete)	FAIR (requires additional clarification)	WEAK (lacks sufficient information)	NOT ADDRESSED (information not provided)
Organizational History & Program Design (28 points)					
Describes agency/organization, its structure, staff, and its history of successful	8	6	3	1	0

grant project management.					
Provides a description of the children/youth to be served and makes a strong connection between the specific needs of the community to be served and the proposed program.	10	8	5	2	0
Describes the measures in place to provide low or no -cost programming for eligible students. Applicant is providing programming at low or no cost to at least a segment of students served.	5 (low or no-cost programming provided to at least 75% of students served)	4 (low or no-cost programming provided to at least 50% of students served)	2 (low or no-cost programming provided to at least 25% of students served)	1 (low or no-cost programming provided to less than 25% of students served)	0 (low or no-cost programming not provided to any students served)
Describes the measures in place to provide transportation for students. If not in place, this is adequately explained. *Consider that transportation may not be needed for some programs.*	5	4	2	1	0
Programming Overview (55 points for afterschool only OR summer only; 79 points for year-round and statewide)					
Describes how the grant funding will be used to serve additional children or youth and/or to subsidize enrollment costs, particularly for students with limited access.	5	4	2	1	0
Describes how the grant funding will be used to reduce barriers, such as transportation and enrollment costs, to ensure access for all.	5	4	2	1	0
Describes how the grant funding will be used to increase programmatic quality and expand or enhance	5	4	2	1	0

supports/services offered.					
Program uses evidence-based strategies in programming. Describes proposed activities to help youth re-engage, connect, and learn.	5	4	2	1	0
Describes a strong learning acceleration component.	15	12	6	3	0
Program addresses at least 2 and up to 3 other critical content/service areas (enrichment; healthy eating & physical activity; well-being and connectedness).	4 (all 3)	2 (2 of 3)	0	0	0
For afterschool programs: # of days/week program operates	5 (5 days)	3 (4 days)	2 (3 days)	0	0
For afterschool programs: # of hours/day program operates	5 (3.5 or more hours)	3 (2.5-3.5 hours)	2 (1.5 or fewer hours)	0	0
For afterschool programs: # of weeks program operates in a school year	5 (34+ weeks)	4 (31-33 weeks)	3 (28-30 weeks)	2 (24-27 weeks)	1 (20-23 weeks)
For summer programs: # of days/week program operates	5 (5 days)	3 (4 days)	2 (3 days)	0	0
For summer programs: # of hours/day program operates	5 (8 or more hours)	3 (6-8 hours)	2 (5 or fewer hours)	0	0
For summer programs: # of weeks program operates during the summer	5 (8+ weeks)	4 (7 weeks)	3 (6 weeks)	2 (5 weeks)	1 (4 weeks)
The space to be used for the program is described, including how the space is appropriate for the ages of children and youth being served, sufficient in size,	5	4	2	1	0

different than school-day classroom.					
Provides details that ensure healthy snacks and meals are available and appropriate for the program schedule.	5	4	2	1	0
Staffing & Partnerships (20 points)					
Describes current staffing structure. If applicant is adding staff, answer outlines how new staff will be chosen and what qualifications will be required. Description demonstrates adequate supervision and support for all staff that have contact with children.	4	3	2	1	0
Applicant has appropriately certified and/or trained staff in place to address learning acceleration component of programming.	4	3	2	1	0
Provides professional development opportunities and supports for staff.	4	3	2	1	0
Provides a detailed description of how the applicant partners with schools and outlines how they actively strengthen the partnership.	4	3	2	1	0
Provides a detailed description of other partners they work with, including their respective roles and responsibilities.	4	3	2	1	0
Outcomes & Evaluation (21 points)					
Proposed outcomes follow the SMART framework.	7	5	3	1	0

Proposed outcomes align with proposed activities.	7	5	3	1	0
Plans are outlined to measure the effectiveness of program activities in meeting the needs of children, youth and families.	7	5	3	1	0

Statewide Applicants (20 points)					
Outlines process for determining funding allocations across the state, including identifying youth with limited access.	5	4	3	2	0
Describes process for ensuring sub-grantees are meeting the purpose(s) of grants.	5	4	3	2	0
Explains process for collecting data and compiling reporting info from sub-grantees	5	4	3	2	0
The need for BOOST funds is clearly made; BOOST funds will not be duplicative.	5	4	3	2	0

Prior Grantee (10 points)					
Grantee implemented program as proposed in grant application, submitted invoices timely, submitted annual reports timely, responsive to communications, and fully used grant funds awarded.	10 (grantee was compliant in 5 of the 5 administrative areas throughout time as a grantee)	8 (grantee was compliant in 4 of the 5 administrative areas throughout time as a grantee)	5 (grantee was compliant in 3 of the 5 administrative areas throughout time as a grantee)	2 (grantee was compliant in 2 of the 5 administrative areas throughout time as a grantee)	0 (grantee was compliant in 1 or 0 of the 5 administrative areas throughout time as a grantee)

Budget (16 points)					
The budget is aligned with the program purpose and goals.	4	3	2	1	0
Budget narrative provides adequate detail about how the grant funding, related to cost	4	3	2	1	0

categories, would be spent.					
Funding ask is justified given the number of persons to be served and the anticipated results and benefits.	4	3	2	1	0
The applicant has other sources of funding that can support programming.	4	3	2	1	0

<table>
<tr><td colspan="6" style="background:#2e74b5;color:white">Priority Points (35 points) – are only utilized after the general application receives a funding eligible score</td></tr>
<tr><td>Program sites are located in communities with no current programs receiving government funds through 21st Century Community Learning Centers Program or the Out of School Services Program</td><td>5
(all sites are in counties with no 21st CCLC or Out of School Services Program)</td><td>4
(75-99% of sites are in counties with no 21st CCLC or Out of School Services Program)</td><td>2
(50-74% of sites are in counties with no 21st CCLC or Out of School Services Program)</td><td>1
(25-49% of sites are in counties with no 21st CCLC or Out of School Services Program)</td><td>0
(less than 25% of sites are in counties with no 21st CCLC or Out of School Services Program)</td></tr>
</table>

Program sites are located in communities with no current programs receiving government funds through 21st Century Community Learning Centers Program or the Out of School Services Program	5 (all sites are in counties with no 21st CCLC or Out of School Services Program)	4 (75-99% of sites are in counties with no 21st CCLC or Out of School Services Program)	2 (50-74% of sites are in counties with no 21st CCLC or Out of School Services Program)	1 (25-49% of sites are in counties with no 21st CCLC or Out of School Services Program)	0 (less than 25% of sites are in counties with no 21st CCLC or Out of School Services Program)
Applicant is serving one of BOOST's seven (7) target populations.	5 (program serves at least 4 target populations)	4 (program serves 3 target populations)	2 (program serves 2 target populations)	1 (program serves 1 target population)	0 (Not serving any target populations)
Applicant describes intentional strategies to serve the specific and unique of youth in the listed target populations.	5 (well defined strategies with lots of detail)	4 (good details and overall strategies)	2 (a few details and some strategies)	1 (minimal details and no clear strategies)	0 (No details or strategies to serve target populations)
Applicant provides literacy instruction utilizing the science of reading and provides details on the curriculum, framework, or toolkit and how it's incorporated into the program.	8 (well defined structure with lots of detail)	6 (good details and overall plan structure)	4 (a few details and some structure)	2 (minimal details and no real structured plan)	0 (Not providing literacy instruction using science of reading)
Applicant provides numeracy instruction utilizing a structured curriculum, framework, or toolkit and details how it's incorporated into the program.	8 (well defined structure with lots of detail)	6 (good details and overall plan structure)	4 (a few details and some structure)	2 (minimal details and no real structured plan)	0 (Not providing structured numeracy instruction)
Applicant provides workforce	4	3	2	1	0

development/career exploration activities utilizing a structured framework and provides details on how it's incorporated into the program.	(well defined structure with lots of detail)	(good details and overall plan structure)	(a few details and some structure)	(minimal details and no real structured plan)	(Not providing workforce development/ career exploration)