

Building Opportunities in Out of
School Time (BOOST)
Grants Program

Grantee Townhall #1: Data Deep Dive

November 6, 2025



GSAN BOOST STAFF

WELCOME TO THE TEAM!



DR. KINYATTA TRICE

Associate Director



JUSTIN SWARTZWELDER

Senior Program Specialist



KRYSTAL HORSFORD

Program Specialists



MARCUS LIANG

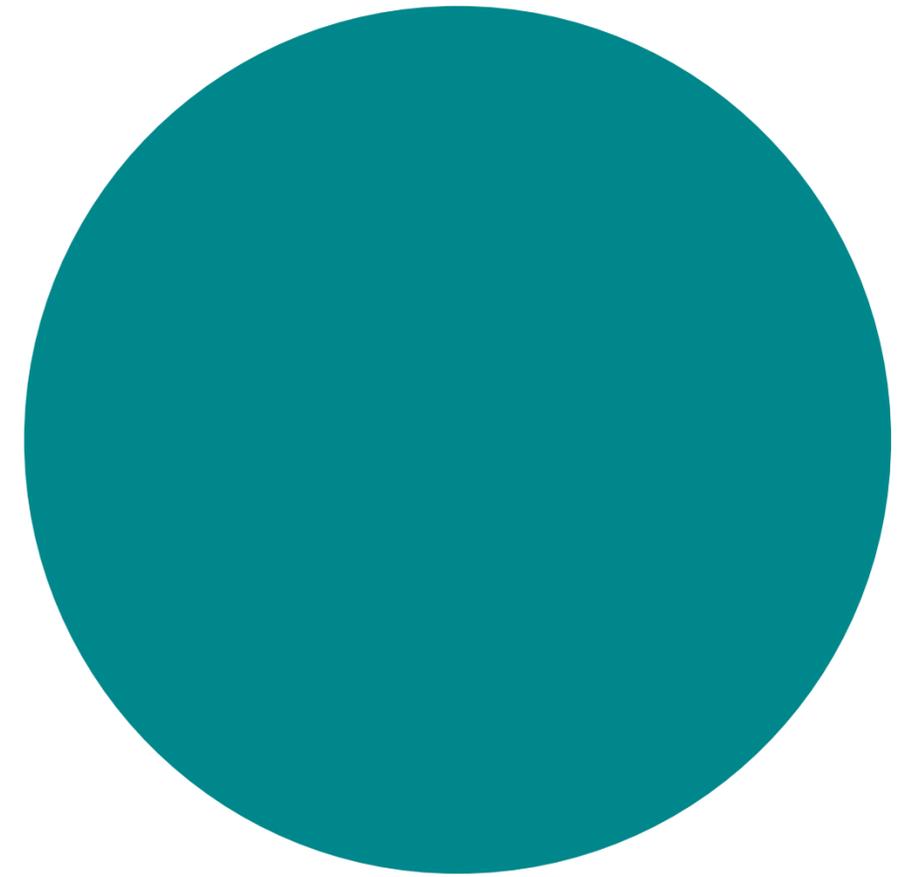
Senior Communications Specialist



UZMA AZHAR

Senior Policy Analyst

HOUSEKEEPING FOR TODAY'S SESSION



- **Automatic Mute**--if you mistakenly come off, please re-mute yourself during presentation.
- **Session is being recorded**; will be posted to BOOST Grantee Resource Hub by end of week.
- Link will be included in the next Grantee Update Newsletter.
- We welcome direct feedback at any time at boost@georgiavoices.org!
- There will be **time reserved to ask questions**: you can use your mic or the chat!
- Acknowledgement – not all info applies to all grantees (i.e., those who don't have project modifications or those that are already a state vendor).



AGENDA

- 01 GRANTEE ONBOARDING UPDATE
- 02 TOOLS FOR SUCCESS
- 03 WHY ALL OF THIS REPORTING?
- 04 PROJECT MODIFICATIONS & REPORTING
- 05 OST STORIES
- 06 BOOST GRANTS PORTAL NAVIGATION
- 07 PROGRAM QUALITY UPDATES
- 08 FINANCIAL INTAKE SURVEYS
- 09 Q & A





1. ONBOARDING UPDATE

INVOICE & BUDGET REVISION DATES

Drawdown Dates	Minimum Drawdown %	Expense Months	Budget Revisions & Invoice Submission Windows
October 31, 2025	25%	October – December	October 13th -October 31st *Budget Revisions Accepted
December 31, 2025	50%	November – February	December 8th - December 19th *Budget Revisions Accepted
Feb 27, 2026	75% Summer-Only 50%	January – April	February 16th -February 27th *Budget Revisions Accepted
May 29, 2026	100% (Final Invoice-ALL)	March – July	April 27th - May 8th *Summer Only Programs Budget Revisions Accepted

Grantees must submit drawdown requests for incurred and anticipated expenses included in the approved budget according to the above schedule, which is subject to change

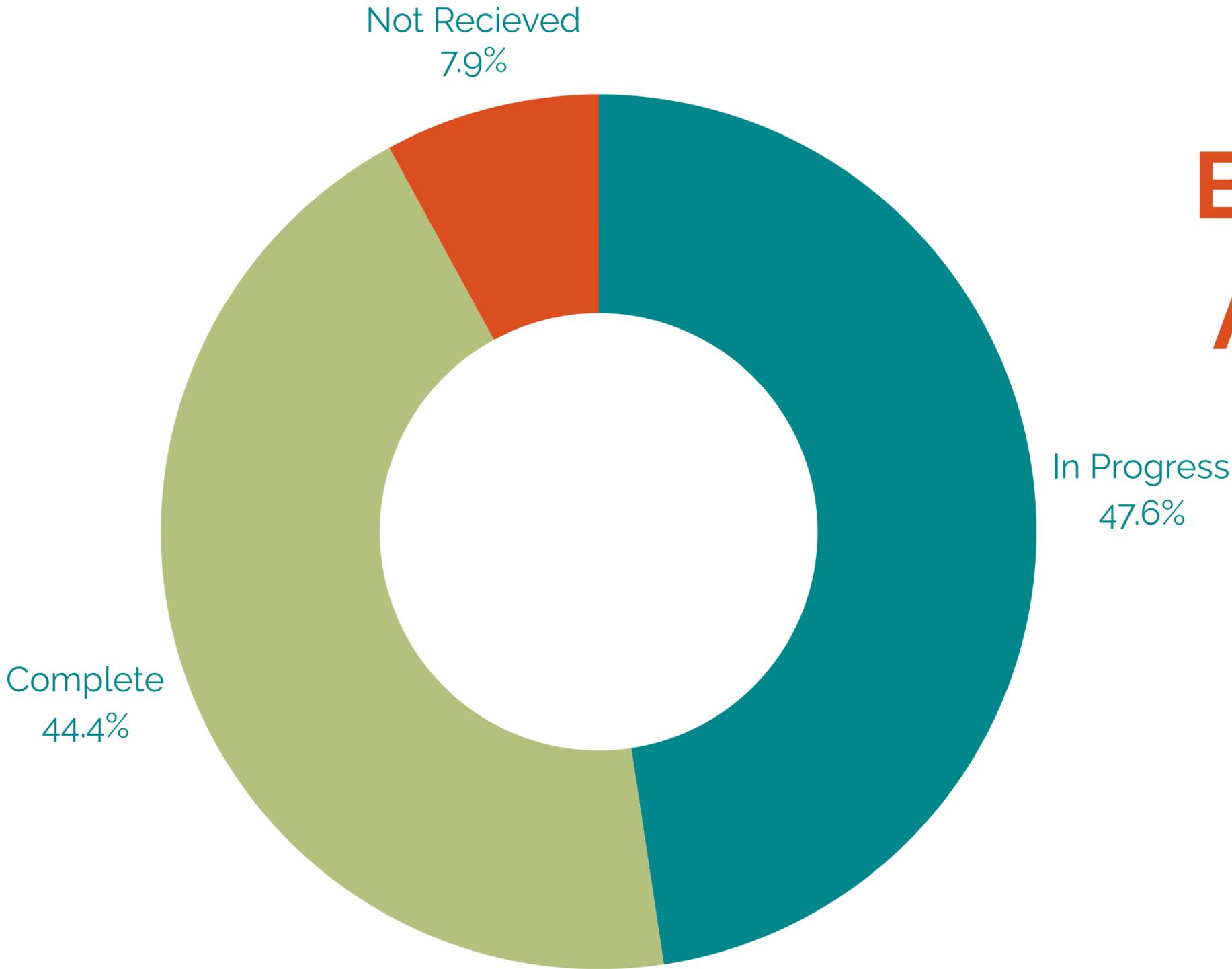
BUDGETS APPROVAL STEPS

1. Budgets must be uploaded to the [BOOST Grants Portal](#) for review
 - a. If **approved** by GSAN, you will receive communication via the portal. The status within the grants portal will be updated to **“completed.”**
 - b. If **revisions** are required, grantees will receive communication via the portal about specific revisions.
2. GSAN will also post grantee budget status updates every **Mon & Thurs** on the [BOOST Resource Hub](#)
3. Once you receive approval notification, you will then upload the budget **exactly as it's been approved** into the [MyGaDOE Portal](#)
4. Follow **all** steps in the budget submission notification.
5. After uploading and signing off on the information into the [MyGaDOE portal](#), the GaDOE Program Manager will review for accuracy and complete the final approval

Budget Status Tracker

Grantee Name	Initial Budget Date Received	GSAN Budget Approval	Should I submit my initial budget in MyGaDOE?
Africa's Children's Fund		No Budget Received	
After-School All-Stars (Georgia State University Research Foundation, Inc.)	10/14/2025	Complete	Yes, go for it!
Agape Community Center Inc (dba Agape Youth & Family Center)	10/9/2025	Complete	Yes, go for it!
APEC Family Foundation	10/10/2025	Complete	Yes, go for it!
Artportunity Knocks Inc	10/9/2025	Complete	Yes, go for it!
Atlanta Police Athletic League	10/16/2025	In Progress	
Boss King Enterprises Inc DBA BK FUTURE LEADERS	10/24/2025	In Progress	
Breakthrough Atlanta		No Budget Received	
Bridging the Gap Educational Services	10/16/2025	In Progress	
Camden Connections - Clubhouse Camden	10/17/2025	Complete	Yes, go for it!
Camp Village, Inc.	10/13/2025	In Progress	
Champions Academy of Fine Arts Corp	10/14/2025	In Progress	
Change Your Story, Inc.	10/13/2025	In Progress	
City of Refuge	10/17/2025	Complete	Yes, go for it!
College AIM	10/16/2025	Complete	Yes, go for it!
Corners Outreach	10/16/2025	Complete	Yes, go for it!
Devereux Georgia	10/17/2025	In Progress	
East Atlanta Kids Club, Inc.	10/17/2025	Complete	Yes, go for it!
Family Support Circle		No Budget Received	
Favor Academy of Excellence, Inc.	10/11/2025	In Progress	
Four Corners Group, Inc.	10/17/2025	Complete	Yes, go for it!
GENTS&GLAM Community, Family and Youth Services	10/15/2025	Complete	Yes, go for it!
Georgia Alliance of Boys & Girls Clubs Inc.	10/23/2025	In Progress	
Georgia Alliance of YMCAs	10/17/2025	Complete	Yes, go for it!
Georgia Recreation and Park Association	10/14/2025	Complete	Yes, go for it!
Girls Incorporated for Greater Atlanta	10/23/2025	In Progress	
Harvest Rain Early Learning Academy, Inc	10/18/2025	In Progress	
Hopes Journey Youth Services Inc.	10/15/2025	In Progress	

BUDGET REVIEWS AT A GLANCE



INVOICE APPROVAL STEPS

1. Invoices must be uploaded to the [BOOST Grants Portal](#) for review
 - a. If **approved** by GSAN, you will receive communication via the portal. The status within the grants portal will be updated to **“completed.”**
 - b. If **revisions** are required, grantees will receive communication via the portal about specific revisions.
2. Once you receive approval notification, you will then upload the invoices **exactly as it's been approved** into the [MyGaDOE Portal](#)-Invoice Application
3. Attach your signed expenditure report & narrative document to the first line of invoice.
4. Follow **all** steps in the invoice submission guide.
5. After uploading and submitting the information into the [MyGaDOE portal](#), the GaDOE Program Manager will review for accuracy and complete the final approval

INVOICE APPROVAL PROCESS

- Grantees will be able to drawdown funds for incurred and anticipated expenses that have been described on approved budgets.
- **Grantees are expected to have 3 months of working capital to start their grant programs while budgets are approved and processed, trainings are conducted, and initial expense reports & narratives are reviewed and approved for reimbursement.**
- Only submit an invoice within the BOOST Grants Portal when your budget has been approved by GSAN.

****No one will be barred from an invoice submission opportunity if they are in the approval pipeline****

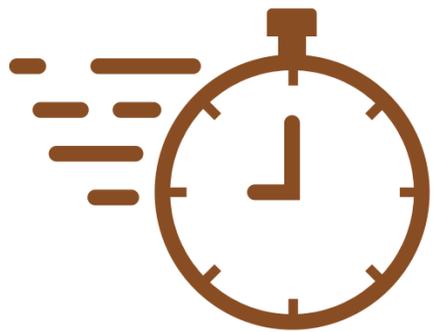
VENDOR FORMS PROCESSING



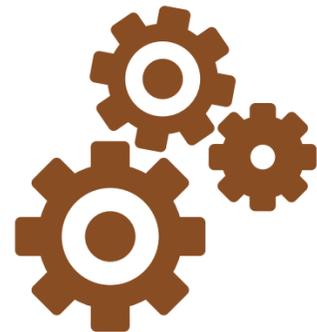
- **Supplier Change Form (Banking Information) & W9 Review**
 - **Correct**-Submitted to GaDOE for processing 11/7-11/14
 - **If Revisions Needed:** We'll contact via portal to alert of specific revisions needed and to upload in grants portal
 - Please re-submit within 48 hours of notice
- **Grants Accounting Access Form**
 - **New Accounts:**
 - Can only be established once the vendor accounts are established
 - Will receive automated notice of temporary logins
 - **Existing Accounts**
 - No changes, please confirm you have access
 - If changes submitted, please await system notification of new temporary login
- **Assurances**
- **Conflict of Interest Form**



VENDOR FORMS UPDATE



We remain committed to getting everyone established as quickly as possible



There are several moving parts, some in GSAN controls, some GaDOE controls, others outside of both of our controls

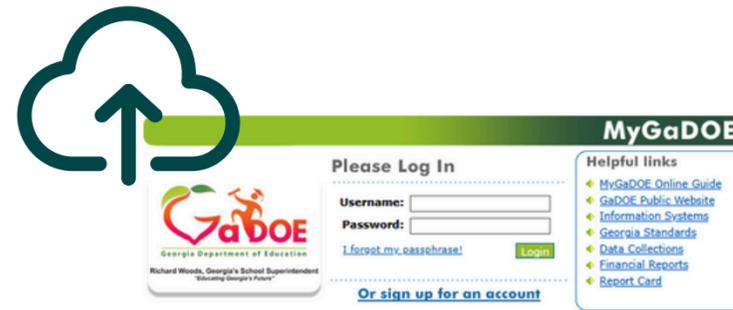


Expected to have 3 months of working capital in place to sustain programming until vendor processing complete



There is no penalty to organizations as we work to get everyone established to invoice

INSURANCE DOCUMENTS



Please upload these directly into the documents dashboard tab of the MyGaDOE Portal section of the Consolidated Application (ConApp).



If you need help with this, please schedule a TA with us so that we can step you through the upload



Do not need the fidelity/surety bond



2. TOOLS FOR SUCCESS

GRANTEE RESOURCE HUB

- Central location for all BOOST-related documents and registration pages
- Featured section with the most timely and relevant links
- Communications section with links to the most recent Grantee and BOOST Blast Training updates
 - Access to the Grantee and Training Update archives
- Access to Technical Assistance scheduling

BOOST 2025 Grantee Page

Home > BOOST 2025 Grantee Page



Building off the success of the American Rescue Plan funded Building Opportunities in Out-of-School Time (BOOST) grants program, which launched in 2021 and concluded in 2024, Georgia has an opportunity to continue providing expanded and improved learning and supports for all students. With new state funding included in Georgia's FY26 state budget, the Georgia Statewide Afterschool Network (GSAN) is proud to work with the Georgia Department of Education (GaDOE) to continue the BOOST grants program. Approximately \$11.5 million will be available this year, and annually upon continued state appropriations, through competitive grants to expand access to and improve the quality of summer enrichment opportunities and comprehensive afterschool programming for K-12 youth statewide.

Featured:

[Grants Accounting Access Form](#)

[Schedule Technical Assistance](#)

[BOOST Implementation FAQ](#)



Budget Status Tracker

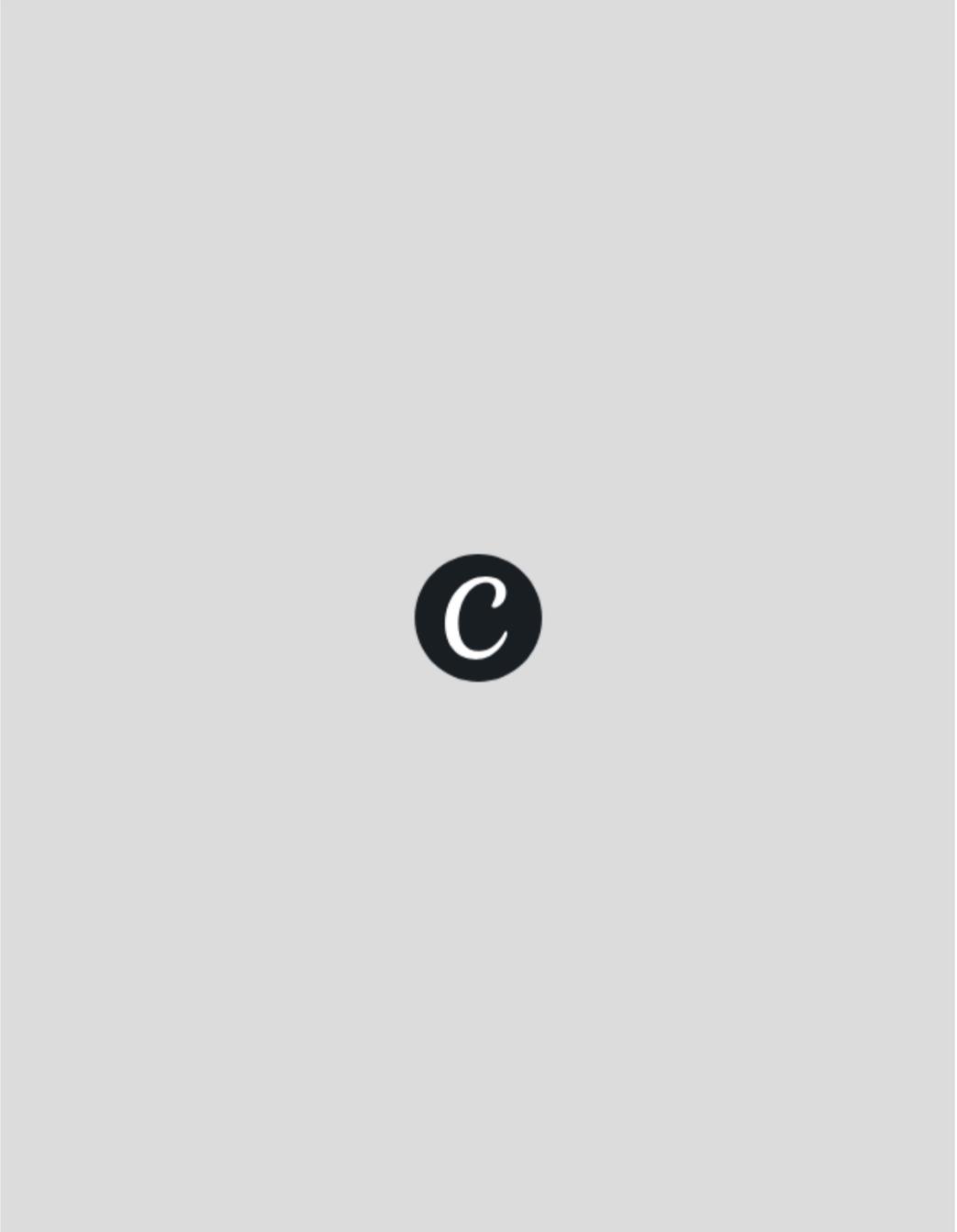
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Can Be Found
On Resource
Hub



GRANTEE IMPORTANT DATES



BOOST GRANTEE UPDATE

- Monthly updates on critical information regarding your BOOST Grants Program participation
- Delivered via GSAN's EveryAction email system
 - [Visit here to learn how to add GSAN to your Safe Sender list](#)
- Sent off-schedule occasionally for as-needed reminders
- Includes direct links to required documents and/or optional opportunities



In this Issue:

- [BOOST Grantee Media Kit](#)
- [Welcome New BOOST Grantees!](#)
- [The BOOST Grants Portal](#)
- [BOOST Grantee Resource Hub](#)
- [Orientation Session Recording](#)
- [Budget & Invoice Approval Process](#)
- [Project Modification Process](#)
- [BOOST Administrative Calendar](#)
- [Coming Soon](#)

New Grantee Media Kit



Please find the new Grantee Media Kit, designed to help you share and celebrate your BOOST award with your community! This comprehensive toolkit includes ready-to-use **social media posts**, **press release guidance**, **cohort cards**, and other helpful resources to amplify your message. Whether you're announcing your award, engaging stakeholder showcasing your impact, we've got you covered. We're excited to support you in spreading the word, your work deserves to be celebrated!

Grantees should confirm that GaDOE's has posted their [Press Release](#) announcing new before using the media kit expect their press release by the end of the week.

[Download 2025 Grantee Media Kit](#)



Welcome New BOOST Grantees!



Congratulations and welcome to our new BOOST Grantees! Your selection from a highly competitive pool is an achievement, and we're thrilled to celebrate your success. The BOOST Grants Program champions out-of-school initiatives and whole child supports, fostering academic growth and youth well-being. Thank you for your dedication; your impact inspires us. Voices for Georgia's Children and GSAN are excited to partner with you and support afterschool and summer learning programs as you make a difference in the year ahead. Click [here](#) for a list of organizations.

BOOST Grants Portal

Important Reminder: You'll use the [BOOST Grants Portal](#)—powered by Submittable—for all your grant-related tasks. This is the same platform where you submitted your grant application, so it should look familiar! Whether you need to add documents, complete forms, or share media, everything goes through this portal for convenience and security.





Archives Found
On Resource
Hub

BOOST QUALITY BLASTS

- Monthly updates on exclusive professional development and programmatic quality improvement trainings
- Delivered via GSAN's EveryAction email system
 - [Visit here to learn how to add GSAN to your Safe Sender list](#)
- Includes direct links to register for opportunities
- Free to BOOST organizations



Needed to
submit all forms
& reports to
GSAN

BOOST GRANTS PORTAL

~POWERED BY SUBMITTABLE~

- Submit all state vendor forms if revisions are needed
- Contact updates
- Budget revisions
- Quarterly and annual reports
- Financial assessment
- Quality Assessment Intake Survey

<https://voicesforgeorgiaschildren.submittable.com/submit>



Voices for Georgia's Children

There are presently no open calls for submissions.

Welcome to the GSAN Grants Portal!

The Georgia Statewide Afterschool Network (GSAN) is a public-private collaborative that envisions a day when all communities in Georgia have the resources to provide high quality afterschool and summer programming.

- [BOOST Grantee Resource Hub](#)
- [MyGaDOE Portal](#)
- [BOOST Grant TA Support](#)

Technical Questions?

Check out the [Submitter Resource Center](#) or contact [Submittable Customer Support](#).

[Return to our website](#)

[View your submissions](#)

Needed to manage budget and to drawdown funds

MYGADOE PORTAL

- Consolidated Application (ConApp) (budget/documents)
- Invoice Application (invoices/expense reimbursement)
- Completion Reports

MyGaDOE

Please Log In

Username:

Password:

[I forgot my passphrase!](#)

[Or sign up for an account](#)

Helpful links

- ◆ [MyGaDOE Online Guide](#)
- ◆ [GaDOE Public Website](#)
- ◆ [Information Systems](#)
- ◆ [Georgia Standards](#)
- ◆ [Data Collections](#)
- ◆ [Financial Reports](#)
- ◆ [Report Card](#)

This website requires Cookies be enabled in your browser.

<https://portal.doe.k12.ga.us/login.aspx>



3. WHY ALL OF THIS REPORTING?



SHOWCASE IMPACT



Highlight individual and collective work of grantees.

Demonstrate impact of public funds.

Evaluate and improve program.



4. PROJECT MODIFICATIONS & REPORTING

PROJECT MODIFICATIONS

- Adjustments to service projections, sites, goals, or scope
- Modifications cannot result in a violation of program requirements or assurances
- Modifications should not significantly alter the program's model/framework that was used to evaluate the application

REPORTS

Report Name	Due	Where To Submit
Quarterly Implementation Reports (implementation stats that supports renewal decisions in June)	~quarterly (see BOOST Important Dates)	BOOST Grants Portal
Grantee Survey (survey administered by Metis of pre and post BOOST program experience)	March (ASP) June (SE)	BOOST Grants Portal
Annual Report (report of year's implementation and outcomes)	August-September	BOOST Grants Portal
Quality Intake Survey	Once in grant cycle	BOOST Grants Portal
Financial Audit (submit proof of purchase for random expenses from invoices)	Once in grant cycle	BOOST Grants Portal
Completion Report (financial reconciliation to GaDOE)	August 2026	MyGaDOE Portal
OST Stories	BOOST Team will contact	Interview with BOOST Team

REPORTING: WHAT WILL BE REQUESTED

QUARTERLY REPORTING

- Total Number of Unduplicated Youth Served
- Ages of youth served
- Race/ethnicity of youth served
- Gender of youth served
- Dosage (Hours and Days of Programming)
- Counties of service sites
- Sites (addresses)



ANNUAL REPORT SAMPLE



Sample PDF On
Resource Hub



REPORTING: WHAT WILL BE REQUESTED?



ANNUAL REPORTING: IMPLEMENTATION DATA

- Number of unduplicated youth served by grade band (elementary, middle, high)
- Georgia Testing ID for individual students enrolled (*preferred, not required*)
 - *First name, last name and date of birth are acceptable alternatives to the Georgia Testing ID*
- Demographic Information
 - Number of unduplicated youth served by race and ethnicity
 - Number of youth served by gender
 - Number of youth served in special population(s)
- The home county of unduplicated youth served
 - Must list all counties and indicate the number of youth from each county
- Dosage (Hours and Weeks of Programming)

REPORTING: WHAT WILL BE REQUESTED?



ANNUAL REPORTING: SERVICE AREAS, YOUTH SATISFACTION

- Information on the **types of programming and services offered**, including learning acceleration, whole child supports, student well-being and connectedness, and enrichment activities.
- Data on **youth satisfaction, belonging & well-being**
 - *Required Metrics:* Overall program satisfaction, Sense of belonging and connectedness, Feelings of safety, Relationships or interactions with teachers/staff

Grantees will be asked to include a question corresponding to each of the required metrics on existing measures. If you do not already measure this, GSAN can provide survey questions for your use.

REPORTING: WHAT WILL BE REQUESTED?



ANNUAL REPORTING: PROGRAMATIC OUTCOMES

- Data on the **three program outcome goals** outlined in grant application service areas:
 - Learning acceleration
 - Enrichment
 - Healthy eating & physical activity
 - Well-being and connectedness

For each outcome, grantees will be asked to report on the number of participants with data and the number of participants meeting the target.

ANNUAL REPORT SAMPLE



Sample PDF On
Resource Hub



REPORTING: PROGRAM OUTCOMES REVIEW

Metis will review the 3 program outcomes outlined in your grant application to ensure that they are **measurable** and have **quantifiable targets** (October 2025).

Metis will reach out to grantees with one or more outcomes that warrant revision and will work with them individually to make needed adjustments (November-December 2025).

BOOST Grant Outcome Measures Revision

Dear BOOST Grantee,

In the original BOOST grant application, all grantees were required to develop three outcomes for youth participants: one for learning acceleration (required) and two others in any of the four BOOST service areas: learning acceleration, enrichment, healthy eating/physical activity, and well-being and connectedness. Grantees operating both academic year and summer programming were required to propose outcomes for both program periods.

All outcomes need to have **quantifiable targets**. This is so that grantees can report progress toward meeting their unique program outcomes while also enabling outcome results to be aggregated across grantees to assess statewide progress.

Target Setting Tips

A target number is a clear indicator of how the program defines success and what is intended to be accomplished with BOOST funds. Establishing quantifiable targets is part of the process of ensuring that your outcomes are SMART: **s**pecific, **m**easurable, **a**ttainable, **r**ealistic and **t**ime bound. Below is an example of a SMART outcome:

At least 75% of participating students will improve their performance in English Language Arts, as measured by an increase of one letter grade on year-end report cards.

We encourage you to set realistic, yet impactful/meaningful targets for your program. Some suggested steps for developing targets include working with your local evaluator (if applicable) and stakeholders to:

- Review any past results, current context, and known trends to establish targets that are attainable and realistic.
- Consider known or anticipated changes that might affect 2022-2023 outcomes differently from previous years.



6. OST STORIES

OUT-OF-SCHOOL TIME STORIES: BOOST GRANTEE SPOTLIGHTS



- Produced pieces highlighting the work of afterschool and summer programs in Georgia
 - BOOST Grantee Spotlights series
- Interview with leadership and program-level staff
- 30 min - 1 hour, conducted via zoom
- Hosted on the GSAN website
 - <https://www.afterschoolga.org/resources/boostreports/>

Out-of-School Time Stories

BOOST Grantee Spotlight: **Los Niños Primero**



Growth, belonging, gratitude, and a sense of community, these are the feelings that are evoked in the staff and families alike when they think of Los Niños Primero. Since 2001, the program has provided educational support for 5,300 children, young adults and their families in Sandy Springs, Roswell and Hapeville, Georgia. **The program takes a whole child and multi-generational approach to empower underserved Latino students and their families from early childhood to college through holistic academic, leadership, and community programs.** The program has focused its Building Opportunities in Out-of-School Time (BOOST) grant on expanding programming for youth and families and reducing barriers, including transportation and program costs, to ensure access for more children.

The community served by Los Niños Primero constitutes a high concentration of immigrant families primarily from South and Central America and the Caribbean Islands. The program prides itself on its multi-generational approach and being responsive to community needs. While academic services are provided to children aged 3 – 9 and extracurricular opportunities are provided to youth aged 9 – 12, children age 13 through young adulthood can volunteer and gain work experience. Parents and families can engage in a leadership program that provides them with money management skills and are connected to employment opportunities and resources in the community.

Youth Served:
484 annually



Ages Served:
K-12th grade

Counties Served:
Barrow, Cherokee,
Clayton, Cobb, DeKalb,
Douglas, Forsyth, Fulton,
Gwinnett, Walton

Programming Offered:
Afterschool and Summer

BOOST Grant Purpose:
Expand access,
Reduce barriers, and
Increase quality

OST Government Funding Sources:
BOOST grant and
Learning Loss grant

Website:
www.losninospriero.org





7. BOOST GRANTS PORTAL NAVIGATION

TIPS FOR NAVIGATION

1. Go to the [BOOST Grants Portal](#) Main Page
2. Click on the “**View Your Submissions**” button at the bottom right of the page
3. On your submissions page, click on the number link for your BOOST submission
4. On the following page, you will select the Forms tab
5. Then select and open the request form needed





8. QUALITY & TRAINING UPDATE

STEM PROFESSIONAL DEVELOPMENT



LEARN FRESH



CEISM
Georgia Tech Center for Education Integrating
Science, Mathematics, and Computing



GEORGIA STATEWIDE AFTERSCHOOL NETWORK

Hosted by GSAN and Georgia Tech CEISM

A dynamic dynamic, hands-on professional development experience that blends sports,
STEM, and career exploration—all in one exciting day!

Thursday, November 13, 2025 9:30 AM - 1:00 PM ET

Location: Georgia Tech GTRI Conference Center, 250 14th St NW, Atlanta, GA 30318



REGISTER HERE

NAA SCHOLARSHIPS



We will award **25 scholarships** to BOOST Grant organizations to pay for registration to the 2026 NAA Conference.

Scholarship Guidelines

Applications will be available in the BOOST Grants Portal beginning November 20th

Organizations must submit applications by December 5th

If awarded must register by December 31st

\$615 per scholarship awarded

QUALITY INTAKE SURVEY



Will be in BOOST Grants Portal beginning November 20th.

Please complete by December 5th

QUALITY INTAKE SURVEY



ASYD SELF-ASSESSMENT

Recommended to complete the Afterschool Youth Development (ASYD) Self-Assessment to evaluate the strengths and areas for growth within their current programs. After reviewing their assessment results, grantees should choose to participate in GSAN quality support offerings that will support with address identified areas for improvement.

YPQA EXTERNAL ASSESSMENT

Organizations with experience in quality improvement cycles and readiness for advanced work will be recommended for external assessment via the Youth Program Quality Assessment (YPQA). Following the assessment, they should participate in a regional Methods Training or other GSAN offerings aligned with their improvement needs.

CUSTOMIZED COACHING

Programs who have YPQA experience will be recommended to connect with a quality coach to support with individualized and program specific quality work.





9. FINANCIAL INTAKE SURVEY

FINANCIAL INTAKE SURVEY



Will be in BOOST Grants Portal beginning December 1st.

Please complete by December 31st

FINANCIAL INTAKE SURVEY



Based on the survey results organizations will be scheduled for a financial audit that will randomly select expenses from expense reports and invoice narratives to show proof of purchase.

QUESTIONS?



G·san

GEORGIA STATEWIDE AFTERSCHOOL NETWORK

