

Building Opportunities In Out-of-School Time (BOOST) Grants Program

Grantee Orientation
Session

July 16, 2026



WELCOME BOOST GRANTEES!

COMMUNITY GRANTEES

KidKong Association

Kid's College Summer Camp at Wesleyan College

LIFT Youth Center, Inc.

Los Niños Primero (Children First)

Marietta Police Athletic League, Inc.

Men About Change, Inc.

Men Of Excellence, Inc.

Mentorship Academy Advance Training Institute Inc.

Mercy Housing Southeast

Morehouse College

Mothers Raising Sons, Inc.

Next Generation Focus Incorporated

Nobis Works, Inc., dba Tommy Nobis Center

OneSource Learning & Development Center Inc.

Positive Growth, Inc.

Raising Expectations, Inc.

Sandy Springs Mission, Inc.

South GA Starz Academy INC

STAR House Foundation, Inc.

Team Up Mentoring Inc

The International Rescue Committee in Atlanta

The Salvation Army of Metro Atlanta

The STEAM Generation Inc. (TSG)

The Study Hall, Inc.

The Vashti Center

Thomasville Community Resource Center

W.E. MOVE! Tutoring Group

Wings for Kids

Youth Empowerment through Learning, Leading, & Serving, Inc. (YELLS)

WELCOME BOOST GRANTEES!

COMMUNITY GRANTEES

Africa's Children's Fund

After-School All-Stars (Georgia State University Research Foundation, Inc.)

Agape Community Center Inc (dba Agape Youth & Family Center)

APEC Family Foundation

Artportunity Knocks Inc

Atlanta Police Athletic League

Boss King Enterprises Inc DBA BK FUTURE LEADERS

Breakthrough Atlanta

Bridging the Gap Educational Services

Camden Connections - Clubhouse Camden

Camp Village, Inc.

Champions Academy of Fine Arts Corp

Change Your Story, Inc.

City of Refuge

College AIM

Corners Outreach

Devereux Georgia

East Atlanta Kids Club, Inc.

Family Support Circle

Favor Academy of Excellence, Inc.

Four Corners Group, Inc.

GENTS&GLAM Community, Family and Youth Services

Girls Incorporated for Greater Atlanta

Harvest Rain Early Learning Academy, Inc

Hopes Journey Youth Services Inc.

Horizons Savannah

Imagine the View Preparatory, Inc.

Impact STEAM Academy After School & Summer Program

Inspiritus, Inc.

Jared's Heart of Success, Inc.

WELCOME BOOST GRANTEES!

STATEWIDE GRANTEES

Georgia Alliance of Boys & Girls Clubs Inc.

Georgia Alliance of YMCAs

Georgia Recreation and Park Association

SPECIAL WELCOME!

NEW COMMUNITY ORGANIZATIONS!

21st Century Leaders

3D Girls, Inc.

A-CC High School Completion Initiative, Inc

Association of Village Pride, Inc (AVPRIDE)

Atlanta Music Project

Beyond The Bell Inc.

Boy Scouts of America, Inc. Northeast Georgia Council

Bread of Life Development Ministries, Inc.

C E Mitchell Services Foundation

C5 Georgia Youth Foundation

Camp Twin Lakes

Christian Outreach Evangelistic Church, Inc. dba / Pure Love Learning Center

Create Your Dreams

Elachee Nature Science Center

Enrich Kids Now, Inc. DBA Youth Enrichment Services (YES!)

Generation Infocus Foundation Inc

Georgia Tech Research Corporation

Girls Incorporated of Columbus & Phenix-Russell

HealthMPowers Inc

Hope for Youth, Inc. (HYPE)

Horizons Atlanta

John Knox Presbyterian Church

MACH Academy, Inc.

Mentor Me North Georgia

Molding Passionate Active Creative Kids Corporation

Mt. Olive Community Outreach Center, Inc.

New American Pathways, Inc.

Restoration Atl Mission, Inc.

Richmond Juvenile Court THRIVE Program

Starbase Robins at the Museum of Aviation

SwemKids International, Inc.

Teach "O" Rea Preparatory Preschool

The Jessye Norman School of the Arts, Inc.

The Next Level Community Development Center Inc.

Think Big Youth Organization (TBYO)

Time2Give Inc

Wilkes County Community Partnership, Inc.

**Fy26 State Budget: One
time \$2.5M investment.**

**Secured \$5M private
investment from the
Joseph B. Whitehead
Foundation**



HOUSEKEEPING FOR TODAY'S SESSION



1

Webinar Format--Participant mics will remain muted. Please submit questions in the Q&A box, and we will address them during the designated Q&A period.

2

Recording Available: This session is being recorded and will be posted to the BOOST Grantee Resource Hub by the end of the week. The recording link will also be included in the next Grantee Update Newsletter

3

We're Here to Support You: We'll cover a lot today, but your assigned BOOST specialist will be available for 1:1 TA throughout the year to answer questions and support your success.

4

We welcome direct feedback at any time at boost@georgiavoices.org!

5

Acknowledgement – not all info applies to all grantees (i.e., those who don't have project modifications or those that are already a state vendor).



Agenda

01 | Welcome

02 | FY27 Program Overview & Orientation Purpose

03 | Grant Requirements & Compliance Expectations

04 | Reporting & Data Collection

05 | Onboarding & Vendor Setup

06 | Finance & Payment Process



10 Minute Break

07 | BOOST Grants Portal

08 | Technical Assistance

09 | Quality Supports, Site Visits, & Monitoring

10 | Grantee Communications

11 | Key Dates & Action Check List

12 | Q&A

BOOST STAFF YOU'LL WORK CLOSELY WITH

New Team Member



DR. KINYATTA TRICE
Associate Director



JUSTIN SWARTZWELDER
Senior Program Specialist



KRYSTAL HORSFORD
Program Specialist



COURTNEY REID
Senior Program Specialist



MONICA FREEMAN
Senior Program Specialist



MARCUS LAING
Senior Communications Specialist



UZMA AZHAR
Senior Policy Analyst



GEORGIA STATEWIDE AFTERSCHOOL NETWORK (GSAN)

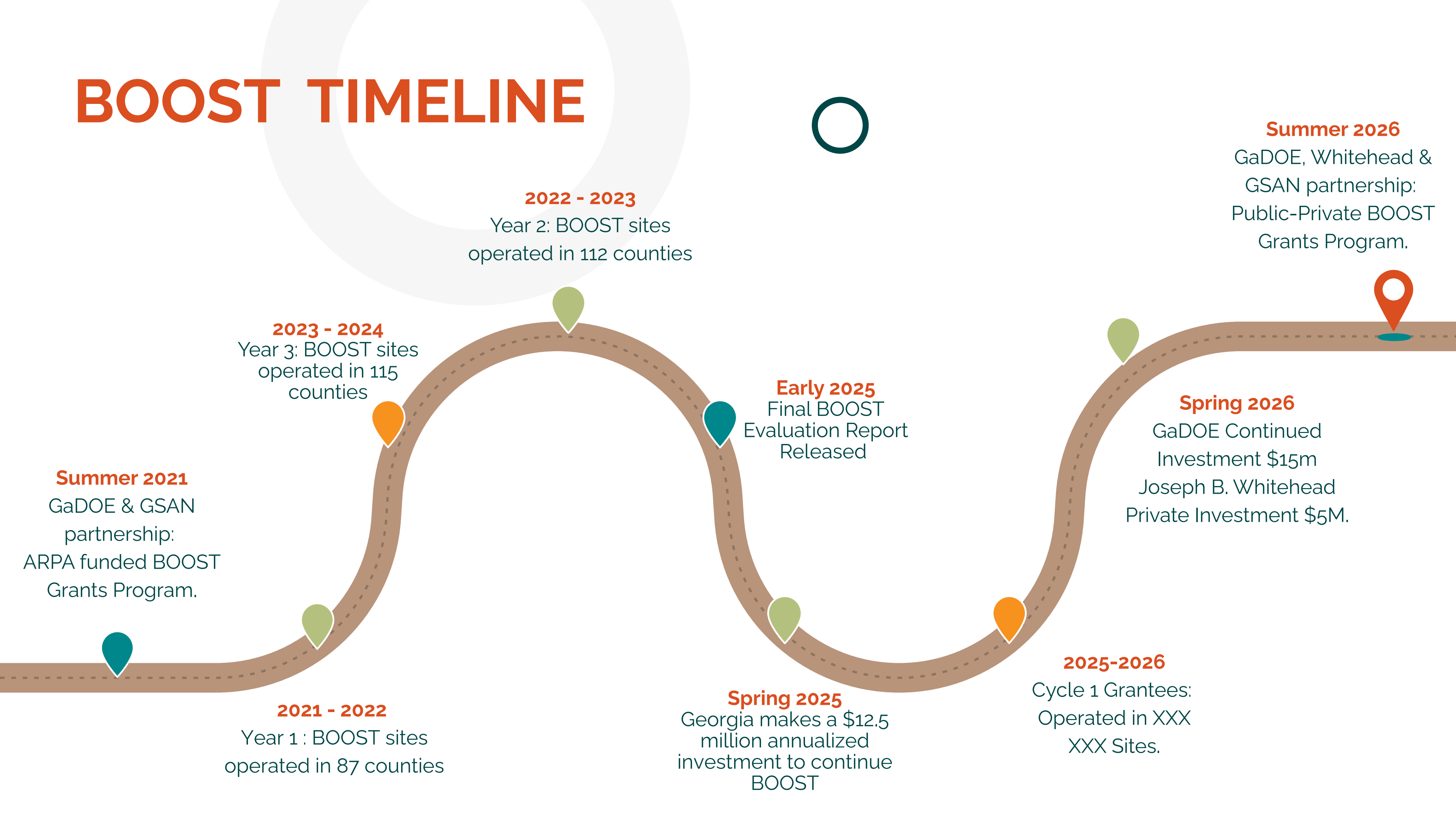
WHO ARE WE? CHAMPIONS FOR QUALITY TIME FOR KIDS.

Our mission is to advance, connect, and support high quality afterschool and summer learning programs to promote the success of children and youth throughout Georgia.

WHAT DO WE DO? PROVIDE DIRECTION AND RESOURCES FOR HIGH QUALITY AFTERSCHOOL TIME.

We are an effective resource for afterschool and summer learning programs in Georgia. We cultivate environments that allow these programs and the youth they serve to thrive.

BOOST TIMELINE



Summer 2021
GaDOE & GSAN
partnership:
ARPA funded BOOST
Grants Program.

2021 - 2022
Year 1 : BOOST sites
operated in 87 counties

2023 - 2024
Year 3: BOOST sites
operated in 115
counties

2022 - 2023
Year 2: BOOST sites
operated in 112 counties

Spring 2025
Georgia makes a \$12.5
million annualized
investment to continue
BOOST

Early 2025
Final BOOST
Evaluation Report
Released

2025-2026
Cycle 1 Grantees:
Operated in XXX
XXX Sites.

Spring 2026
GaDOE Continued
Investment \$15m
Joseph B. Whitehead
Private Investment \$5M.

Summer 2026
GaDOE, Whitehead &
GSAN partnership:
Public-Private BOOST
Grants Program.

GSAN'S ROLE IN THE BOOST GRANTS PROGRAM

- GSAN is not the grant funder
- GSAN is serving as the grant administrator and provides:
 - Budget development support & initial approval
 - Invoice review & initial approval
 - 1:1 technical assistance for grantees
 - To schedule: [BOOST TA Scheduler](#)
 - Oversight of BOOST program evaluation
 - Compliance support & monitoring
 - Annual site visits, quarterly reports
 - Programmatic quality supports and training
- Grantees may benefit from a number of GSAN's non-BOOST resources for OST as well!
- Bottom line – we want to help you succeed!



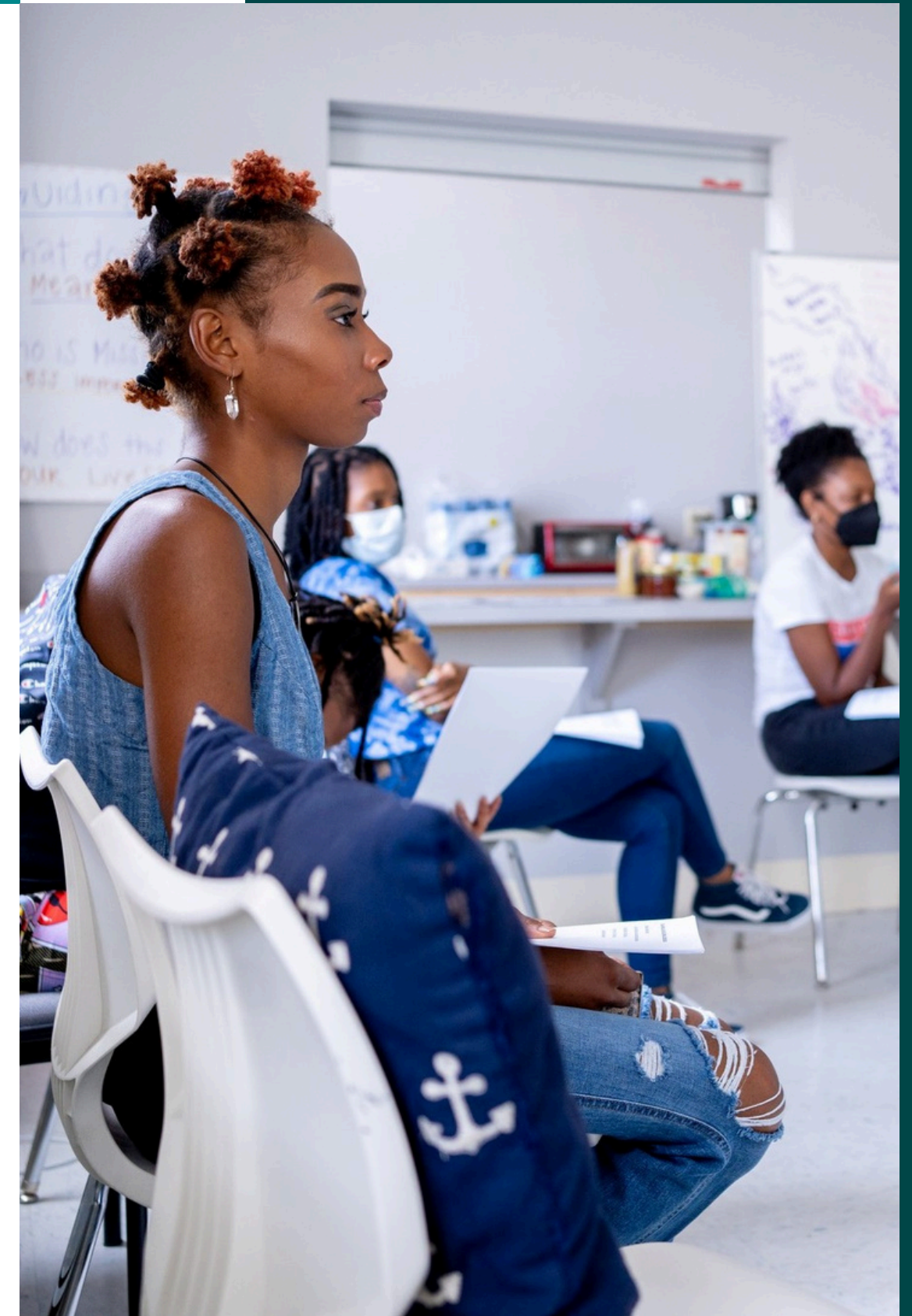
2. FY27 BOOST PROGRAM OVERVIEW & PURPOSE



BOOST PURPOSE



BOOST Grants are intended to support the learning acceleration, academic development, connectedness, and well-being of Georgia's students, utilizing a whole child approach.



LEARNING ACCELERATION



- Strategically prepares students for success in the present—this week, on this content
- Addresses past concepts and skills in context of future learning
- Jump-starts underperforming students into learning new concepts before their classmates even begin
- Creates opportunities for struggling students to learn alongside their more successful peers
- Establishes and maintains strong and intentional links to the school day



WHOLE CHILD APPROACH

- Develops and prepares students for challenges and opportunities by addressing comprehensive needs
- Acknowledges AND addresses non-academic factors that impact academic outcomes while expanding learning opportunities
- Ensures each student is healthy, safe, engaged, supported, and challenged



GRANT PERIOD

Final year of two-year grant cycle that begins August 1, 2026, and ends July 31, 2027.
No renewal is possible at the end of this grant cycle.

GRANT AWARD TYPES

Community Grants: Grants will be awarded to community-based organizations operating afterschool and/or summer learning programs

68 organizations

Statewide Grants: Grants will be awarded to entities with a demonstrated track record of success, that operate year-round programming and will serve at least 2,000 youth annually across at least 15 counties

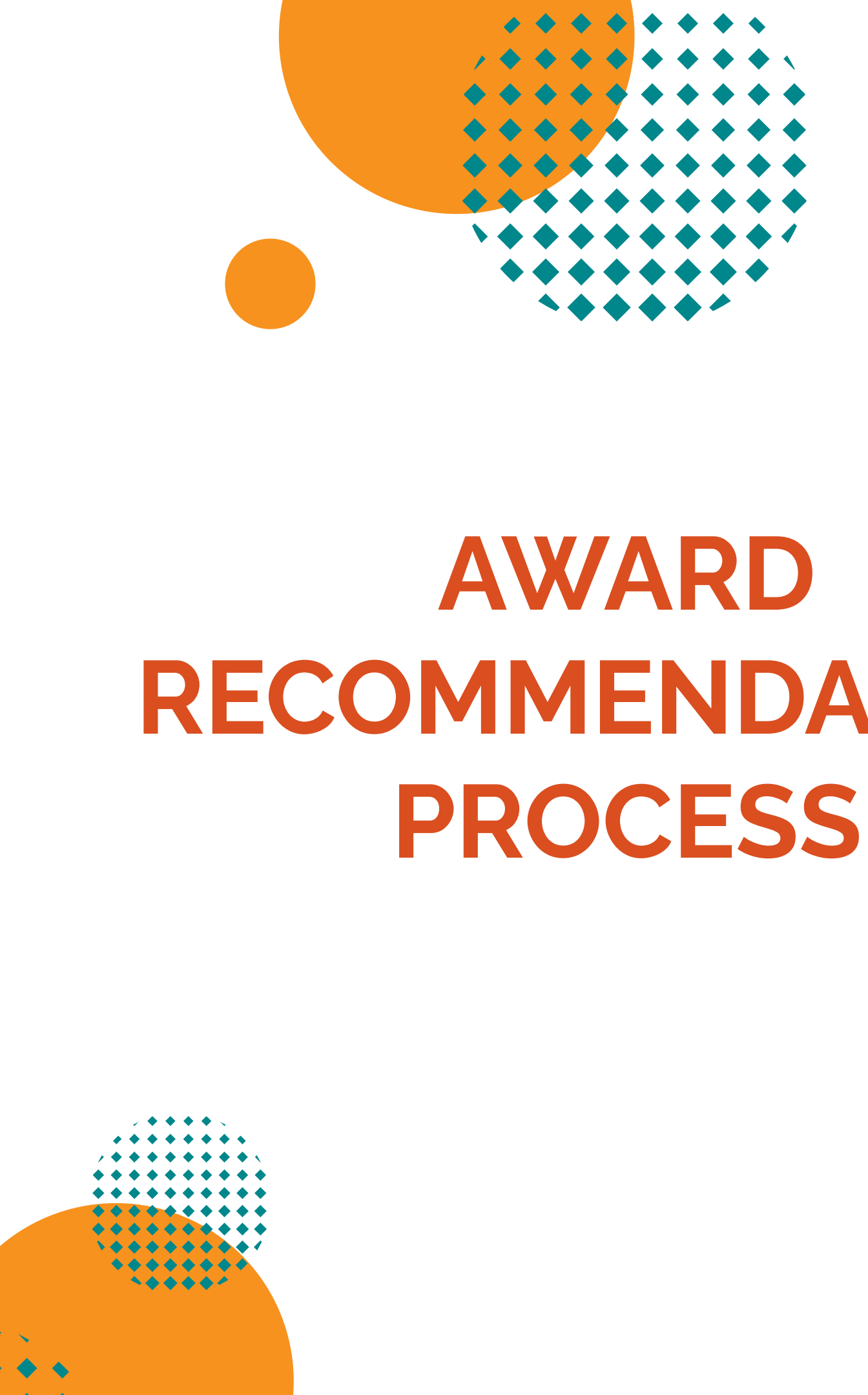
Georgia Alliance of YMCAs

Georgia Alliance of Boys & Girls Club

Georgia Recreation & Parks Association

GRANTEE AWARDS

- **NOT** reimbursement based, but still may require up to 3 month of working capital
- Year-round programs determine the amount of their awards they allocate for afterschool or summer programming
- Grant Award Notices (GAN):
 - Voices-Distributed by BOOST Team
 - GaDOE: Will be located within the Consolidated Application in the MyGaDOE portal
- Cannot submit approved invoices outside of the dates provided in Administrative Dates



AWARD RECOMMENDATION PROCESS

- All grantees were reviewed for award increase eligibility; not eligible to be awarded more than 40% of operating budget
- High-scoring 2025 applicants were revisited and invited to participate
- Both new and returning grantees were assessed based on youth served and program dosage, with award amounts adjusted accordingly
- SBOE voted on funding recommendations in June
- Final award notifications were sent June 18

WHAT TO EXPECT

- Complete Onboarding & Vendor Set Up
- Budget Revisions/Approval
- Complete Required Quality Intake Survey
- Complete Financial Readiness Assessments
- Participate in Quarterly Townhalls & Statewide Grantee Meetings
- Use the [BOOST Grants Portal](#) for Required Submissions
- Submit Required Implementation & Annual Reports
- Submit Invoices During Required Designated Windows
- Submit Budget Revisions During Designated Windows
- Engage With Programmatic Quality Supports & Training
- Receive 1:1 Technical assistance with GSAN staff
- Participate in Interviews, Surveys, and Feedback Opportunities
- Technical Assistance with Evaluation Outcome Development

ORIENTATION ORGANIZATION

How Each Section Is Organized

- Content: Key information and requirements
- Resources: Tools, templates, and supports available
- Action Items: What you need to do and when
- Key Dates: Important deadlines and milestones

At the End of the Presentation

- Complete annual schedule of deadlines and events
- Resource overview and access information
- Q&A

3. Grant Requirements & Compliance



FUNDING SOURCE OVERVIEW

- Funding source only impacts vendor setup and payment processing.
- **Program requirements, reporting, and compliance expectations are the same for all grantees.**
- All grantees will receive the same BOOST support, communication, and technical assistance.

! Optional funding-source-specific TA sessions:
GaDOE: August 6 @ 10:00 AM
Whitehead: August 6 @ 11:30 AM

*Check the list in the chat to confirm funding source



GRANT AWARD NOTICES & VENDOR APPROVAL

Grant Award Notices

GaDOE Funded: MyGaDOE Portal

*No Signature required

Whitehead Funded: BOOST Grants Team

*will need to sign and upload signed copy into BOOST Grants
Portal

Vendor Approval Process

GaDOE Funded: GA@Work System

Whitehead Funded: BOOST Grants Portal

GENERAL LIABILITY INSURANCE & FIDELITY BOND

The General Liability Insurance Policy must provide no less than \$1,000,000 of General Liability per occurrence.

- **GaDOE funded:** Show GaDOE as an “Additional Insured” for and as a “Certificate Holder.”

If a fiscal agent is awarded more than one subgrant, they must increase the general liability policy by \$250,000 for each additional subgrant awarded with a cap of \$2,000,000 per fiscal agent.

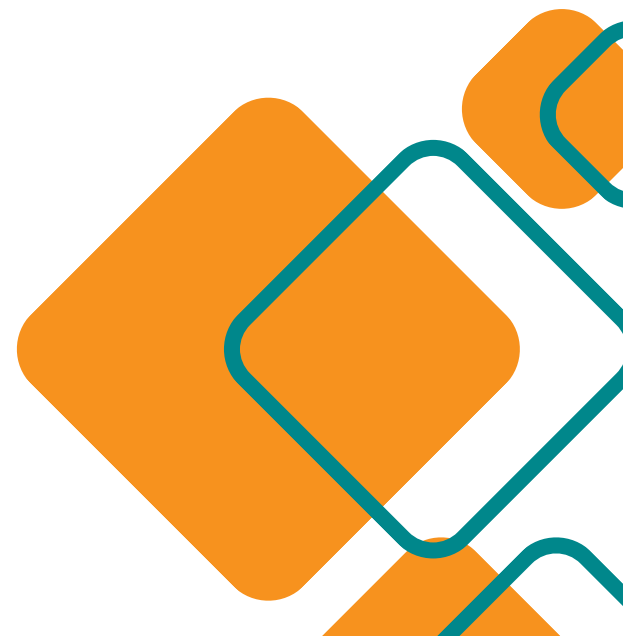
Subgrantees are required to secure a Fidelity Bond. The Fidelity Bond must be issued in the amount equal to 25% of the annual grant award.

- Grantees will not need to establish a new fidelity bond if you have existing coverage that serves the same purpose and meets the coverage amount requirements.
- **GaDOE funded:** The fidelity bond must show GaDOE as an additional insured, or if you have an existing fidelity bond, you can endorse GaDOE as a loss payee.



DECAL BACKGROUND REQUIREMENTS

Organizations that use DECAL KOALA for background checks should review recent DECAL communications regarding a new state requirement effective July 1, 2026, and complete any required actions to avoid interruptions in background check processing

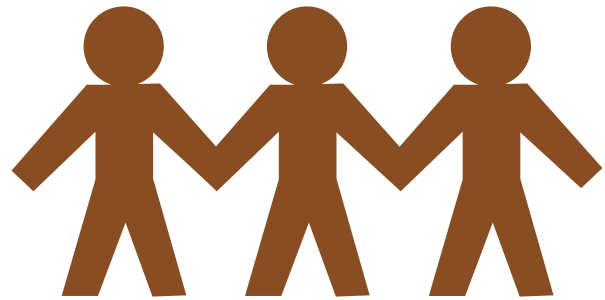


ASSURANCE AGREEMENTS

***INCLUDED IN THE ASSURANCES SIGNED WITH APPLICATION**

- Commit to and participate in GSAN's Assess, Plan and Improve continuous quality improvement framework
- Adhere to the financial requirements and invoicing drawdown deadlines
- Participate in any data collection that is required by the state for the use of this funding
- Submit a report at the end of each grant period to GSAN
- Respond within provided deadlines to program implementation monitoring activities, such as site visits and financial audits

COMPLIANCE AREAS MONITORED



**Youth Served
Numbers**



**Fiscal
Compliance**



**Responsive
Communication**



Dosage



**Reporting &
Site Visits
Compliance**



**Quality
Commitment**

COMMUNICATION & ENGAGEMENT

- Stay engaged throughout the grant year by attending required meetings, trainings, and technical assistance opportunities.
- Communicate early if questions, challenges, or program changes arise so we can provide timely support.
- Respond to BOOST communications and requests by the stated deadlines.
- Be mindful of both **hard deadlines** (required for compliance, reporting, and payments) and **soft deadlines** (requested timelines that help us provide timely support and avoid last-minute issues).
- Timely communication and meeting deadlines help ensure smooth grant administration and continued compliance.

COMPLIANCE -INVOICE RELATIONSHIP

Compliance Actions:

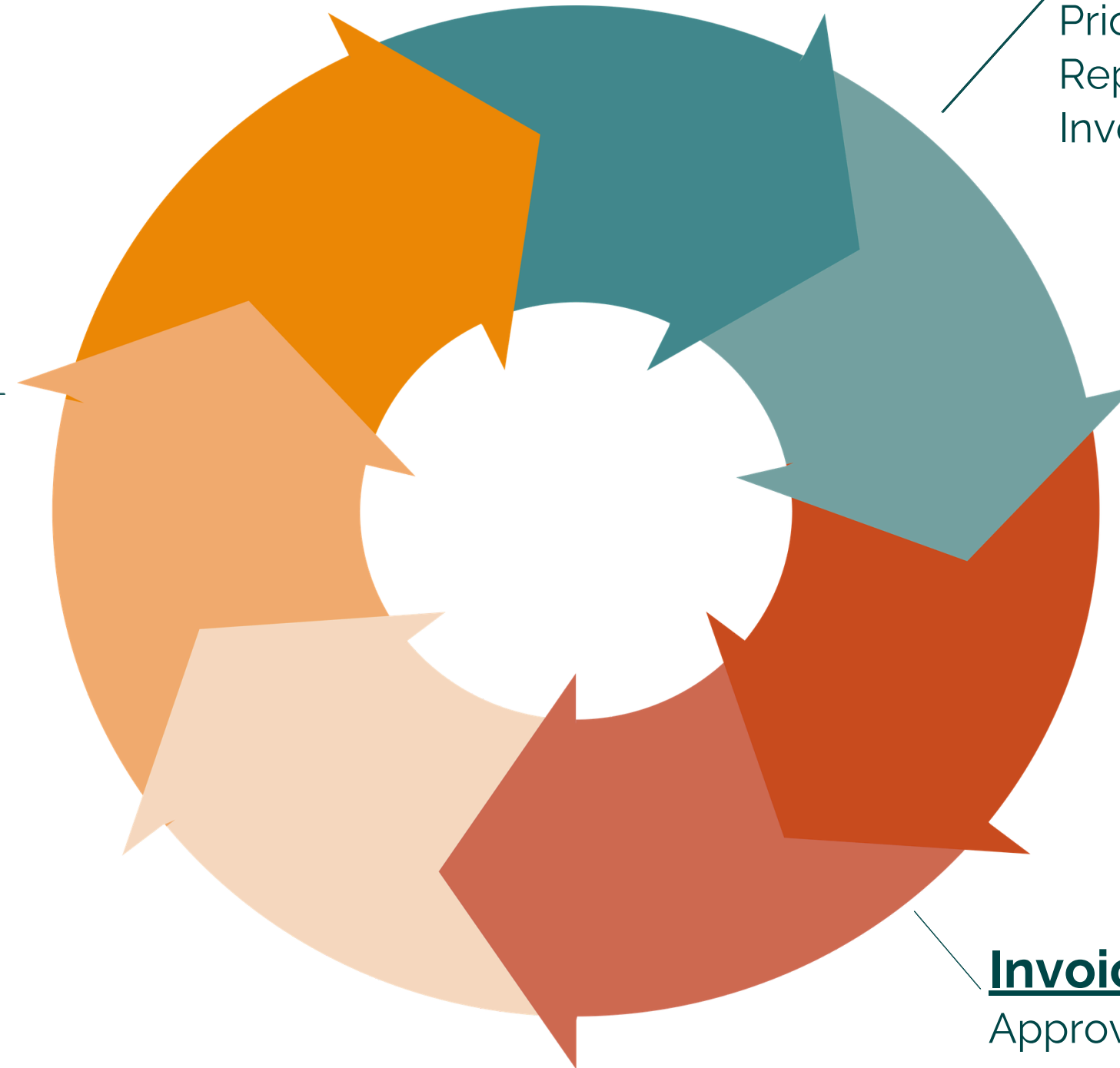
Reports, Invoicing, Comms, Site Visits, Quality, Service Numbers

Compliance Review:

Prior Expense Reports, Data Reports, Site Visit Results, Past Invoice Behavior

Invoicing:

Approved with cleared compliance





WHAT IS NON COMPLIANCE?

Failure to meet agreed-upon assurances or repeated non-compliance following notice and corrective assistance.



Quality Requirements: Failure to complete the quality intake survey or engage in aligned quality supports.

Fiscal Requirements: Missed quarterly invoicing deadlines or failure to follow the approved budget and invoicing process.

Reporting: Late, incomplete, or inaccurate submission of required reports.

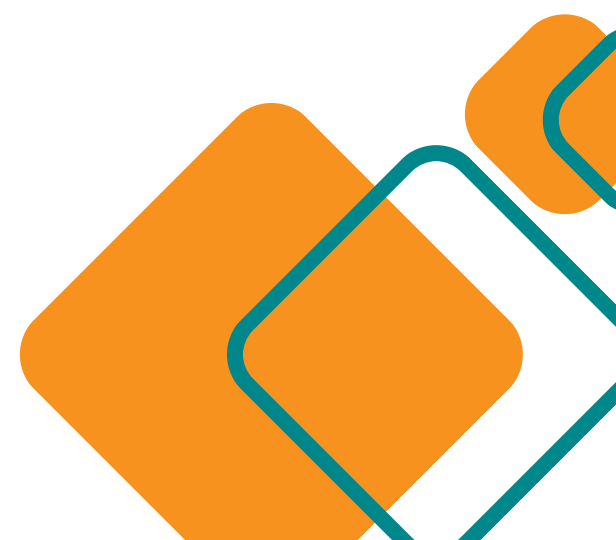
Use of Funds: Use of grant funds outside approved purposes.

Responsiveness: Failure to respond to communications or meet established deadlines.



NON COMPLIANCE RESPONSES

Failure to be in compliance with any assurance or aspect of the grant award may result in the delay, reduction, or termination of grant funds

- **Written Notice:** The BOOST Team will provide written notification and specify a deadline for corrective action, as applicable.
 - **Financial Non-Compliance:** In cases of financial non-compliance, invoicing may be suspended until corrective action is completed.
 - **Repeated Non-Compliance:** Recurring issues (same issue or multiple areas) will result in a meeting with GSAN leadership, additional support will be provided, and suspension of invoicing ability until resolved.
 - **Severe Non-Compliance:** Serious violations or missed critical deadlines will be escalated; corrective actions may include non-renewal or termination of grantee status.
- 



UPCOMING COMPLIANCE DATES



Compliance Follow-Up Window:

Oct 5th –Oct 23rd

Technical Assistance Available

***GaDOE Funded TA Session:**

Aug 6th @ 10 AM

***Whitehead Funded TA Session:**

Aug 6th @ 11:30 AM

After each implementation report window closes, there is a compliance review window where timely responses are critical to prevent delays in invoice approval.

*Optional. Will be recorded

4. Reporting & Data



DATA & REPORTING OVERVIEW



Why It Matters



- Demonstrates program impact and outcomes.



- Supports accountability to public and private funders.



- Strengthens statewide OST advocacy efforts.



- Helps inform future funding decisions and program improvements.





REPORTING EXPECTATIONS

What You'll Submit on Implementation Reports

- Total Number of Unduplicated Youth Served
- Ages of youth served
- Race/ethnicity of youth served
- Gender of youth served
- Dosage (Hours and Days of Programming)
- Counties of service sites
- Sites (addresses)
- Brief description of activities in 3 priority program areas (literacy based on the science of reading, numeracy, workforce development).





REPORTING BEST PRACTICE

TO MEET COMPLIANCE REQUIREMENTS

- **Each report is cumulative.**
 - Only submit site data using the Excel template provided.
 - Don't use old Excel templates. They omit critical data points
 - **Don't separate numbers to only report BOOST-funded activities or youth**
 - For each site, indicate if they operate during ASP, SE, or both
 - We need a physical address for all sites provided
 - Timely submission is critical for these reports
- 

SOFT DEADLINES VS. HARD DEADLINES

Reporting Timeline Expectations

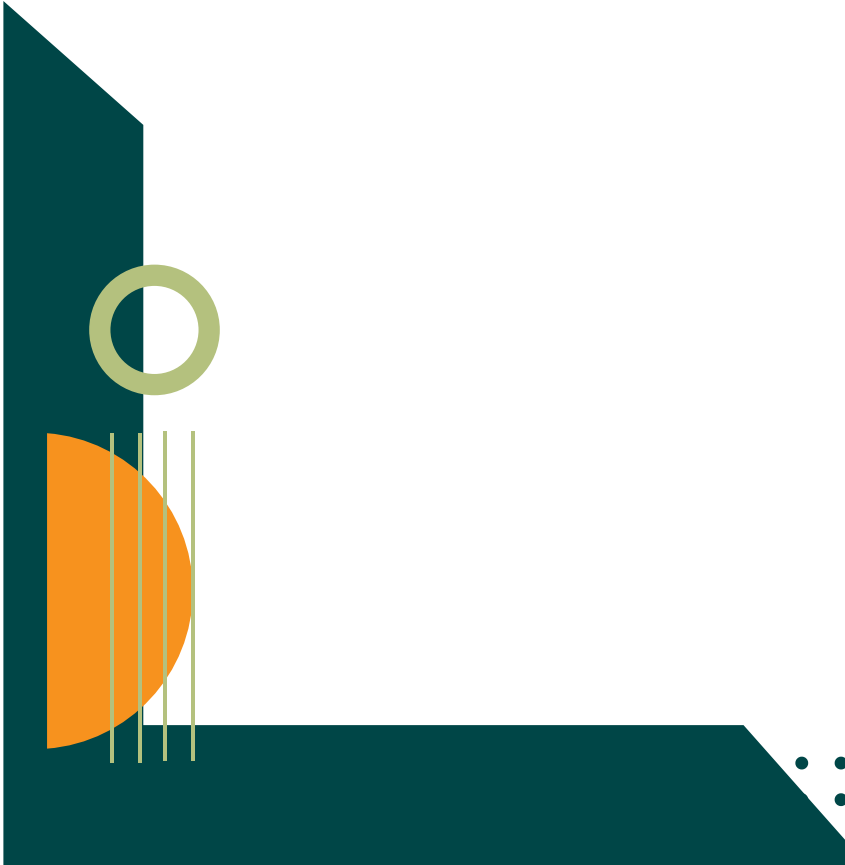
- Soft deadlines allow BOOST to review and provide feedback.
- Early submissions help prevent compliance issues.
- No news after a soft deadline is usually good news.
- Hard deadlines are subject to formal compliance review.
- Missing hard deadlines will be considered non-compliance and can result in follow-up actions.



EVALUATION ACTIVITIES



Working With Metis Associates

- BOOST's external evaluation partner
 - Supports statewide impact measurement
 - Provides evaluation technical assistance for programmatic outcomes
 - Grantee Survey, student standardized testing data, annual outcomes evaluation
 - **Need to collect GTIDs (OR Student full name, DOB, and school name)**
- 



RESOURCES & SUPPORT

We're Here To Help



Data and reporting guidance will be provided throughout the year.



Technical assistance opportunities will be available.



Reach out early if challenges arise.



Questions are encouraged before deadlines.



Sample reports are located on the BOOST Grantee Resource Hub.



REPORTS

Report Name	Due	Where To Submit
Implementation Reports (Implementation stats that supports renewal, and show real-time impact of program)	2 For Statewide Grantees 3 For ASP and YR Community Grantees 1 Summer Only Grantees	BOOST Grants Portal
Grantee Survey (survey administered by Metis of pre and post BOOST program experience)	Spring (ASP) Summer (YR, SE)	BOOST Grants Portal
Annual Report (report of year's implementation and outcomes)	September 2027	BOOST Grants Portal
Quality Intake Survey	August	BOOST Grants Portal
Financial Audit/Reports (submit proof of purchase for random expenses from invoices or detail incurred expeses at each invoice)	As requested/Invoices 2-4	BOOST Grants Portal
Completion Report (financial reconciliation to GaDOE)	August 2027	MyGaDOE Portal
OST Stories	BOOST Team will contact	Interview with BOOST Team



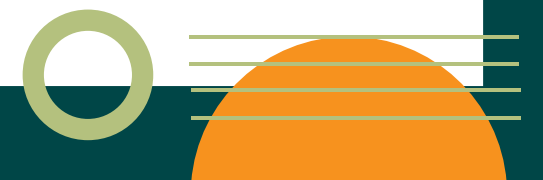
UPCOMING REPORTING DATES

Renewed Grantees

- Metis Grantee Survey: **July 17th – July 24th**
 - (FY26 ASP and SE grantees)
- BOOST Annual Report **Sept. 7th -- Sept. 30th**
 - (ALL FY26 Cohort grantees)

All Grantees

- Community Grantee Imp. Report #1: **Sept. 7th - 30th**
 - ASP and YR Community Grantees
 - *Soft deadline: Sept. 25th*
- Statewide Imp. Report #1: **October 15th - 31st**
 - YMCA, BGC, GRPA only
 -



5. Onboarding & Vendor Set Up



ONBOARDING & VENDOR MANAGEMENT SETUP

WHITEHEAD FUNDED

**Grant Award
Notices
(GANs)**

GANs will be delivered
from BOOST Team

**Vendor Set Up
Application**

Complete the Vendor
Set Up Application in
Submittable

**W9 or
Additional
Documentation**

Upload W9 or any other
requested documents
with in the Vendor
Application

**Banking
Information**

Enter banking
information within the
designated area of the
Vendor Application

**Review Sign
GAN & Upload
Insurance**

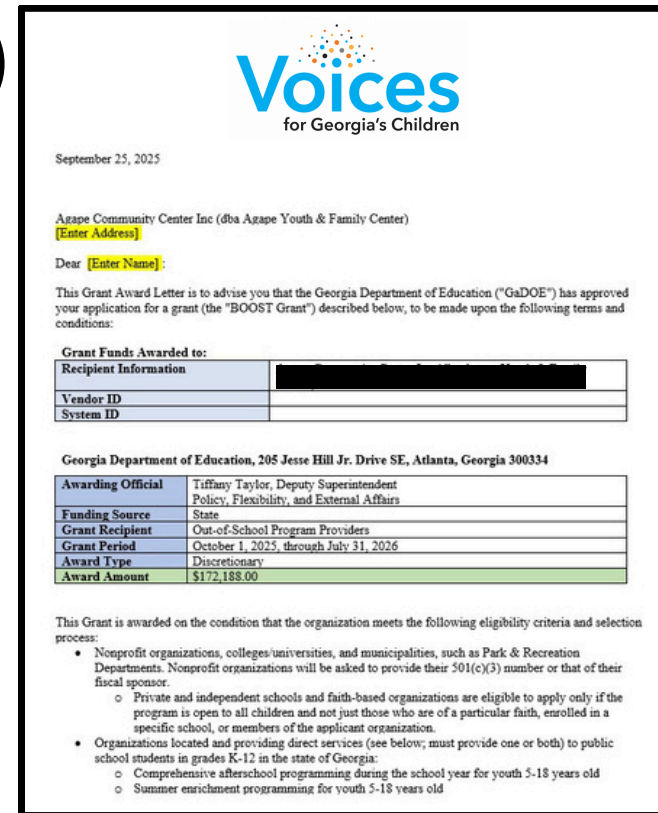
The signed GAN
serves as official
acknowledgment of
the organization's
receipt of BOOST
Grant funds

WHITEHEAD FUNDED VENDOR SETUP

Grant Award Notices (GANs)

Vendor Application Form in the BOOST Grants Portal (BGP)

1



September 25, 2025

Voices
for Georgia's Children

Agape Community Center Inc (dba Agape Youth & Family Center)
[Enter Address]

Dear [Enter Name]:

This Grant Award Letter is to advise you that the Georgia Department of Education ("GaDOE") has approved your application for a grant (the "BOOST Grant") described below, to be made upon the following terms and conditions:

Grant Funds Awarded to:

Recipient Information	
Vendor ID	[REDACTED]
System ID	[REDACTED]

Georgia Department of Education, 205 Jesse Hill Jr. Drive SE, Atlanta, Georgia 300334

Awarding Official	
Awarding Official	Tiffany Taylor, Deputy Superintendent Policy, Flexibility, and External Affairs
Funding Source	State
Grant Recipient	Out-of-School Program Providers
Grant Period	October 1, 2025, through July 31, 2026
Award Type	Discretionary
Award Amount	\$172,188.00

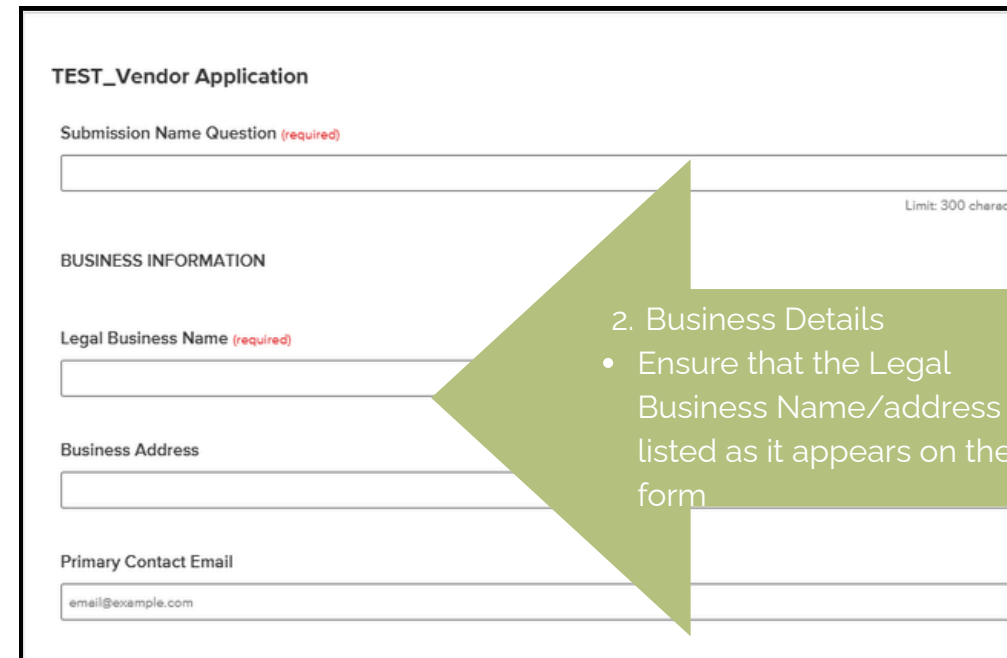
This Grant is awarded on the condition that the organization meets the following eligibility criteria and selection process:

- Nonprofit organizations, colleges/universities, and municipalities, such as Park & Recreation Departments. Nonprofit organizations will be asked to provide their 501(c)(3) number or that of their fiscal sponsor.
 - Private and independent schools and faith-based organizations are eligible to apply only if the program is open to all children and not just those who are of a particular faith, enrolled in a specific school, or members of the applicant organization.
- Organizations located and providing direct services (see below, must provide one or both) to public school students in grades K-12 in the state of Georgia:
 - Comprehensive afterschool programming during the school year for youth 5-18 years old
 - Summer enrichment programming for youth 5-18 years old

1. **Grant Award Notices** will be issued by the **BOOST Grants Team**.

- Included in that email, subgrantees will receive a link, inviting them to complete their **Vendor Set Up Application** in the **BOOST Grants Portal**.
- GANs require a signature**

2



TEST_Vendor Application

Submission Name Question (required)

Limit: 300 characters

BUSINESS INFORMATION

Legal Business Name (required)

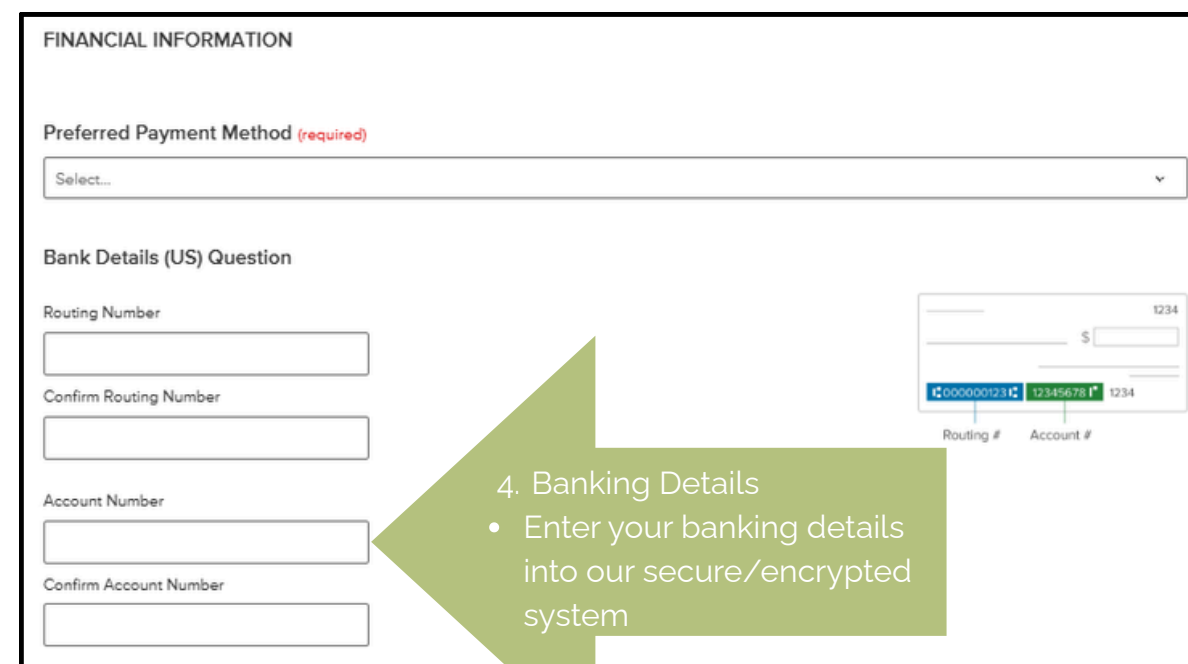
Business Address

Primary Contact Email

email@example.com

2. Business Details
- Ensure that the Legal Business Name/address is listed as it appears on the W9 form

4



FINANCIAL INFORMATION

Preferred Payment Method (required)

Select...

Bank Details (US) Question

Routing Number

Confirm Routing Number

Account Number

Confirm Account Number

Routing # Account #

4. Banking Details
- Enter your banking details into our secure/encrypted system

3



Upload W9

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .ai

3. Required Documents
- Upload W9 and any other additional requested documents
 - Ensure the W9 Form was last revised March 2024

5



CERTIFICATION

E-Signature (required)

First Name (required)

Limit: 49 characters

Last Name

Limit: 49 characters

Email (required)

Limit: 100 characters

5. Certification
- E-sign, certify, and submit your application

NEW!!! FY27 BOOST Grantees are required to upload Proof of Insurance in BOOST Grants Portal (Powered by Submittable)



ONBOARDING & VENDOR MANAGEMENT SETUP

GADOE FUNDED

**Register with
GA@WORK**

Register with
GA@WORK as a
Supplier/Vendor with
the State of Georgia

**Grants
Accounting
Form**

Complete to get
access to the
MyGaDOE portal
where you will
manage your grant
funds

**Access the
MyGaDOE
Portal**

Staff listed on the
Grants Accounting
form will receive an
email with credentials
to access the
MyGaDOE portal

**Grant Award
Notices
(GANs)**

Established vendors
can access their GANs
in the Consolidated
Application of the
MyGaDOE Portal

**Add the Grant,
Complete GEPA,
and Prayer
Certification**

Proof of Insurance is
required in BOOST
Grants Portal.

GADOE'S NEW VENDOR MANAGEMENT SYSTEM

SAO and all state agencies including GaDOE are transitioning to a new vendor system called
GA@WORK

GADOE FUNDED

During this session, participants will receive a step-by-step walkthrough of:

GA@WORK Marketplace: How to Get Registered and Update Your Bidder Profile

**Tuesday: July 21, 2026
10:00 AM -12:30 PM**



- Registering as a supplier in GA@WORK Marketplace
- Updating an existing bidder profile
- Selecting and maintaining commodity codes
- Updating supplier demographic information
- Best practices to help ensure your organization receives relevant bidding opportunities

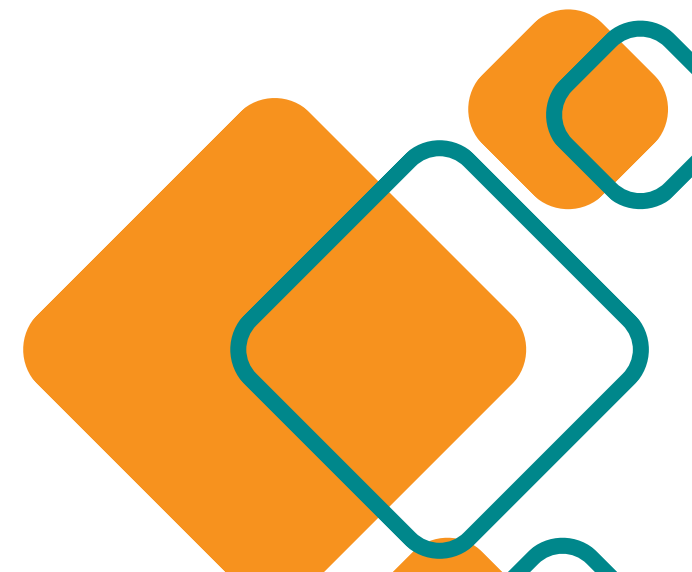
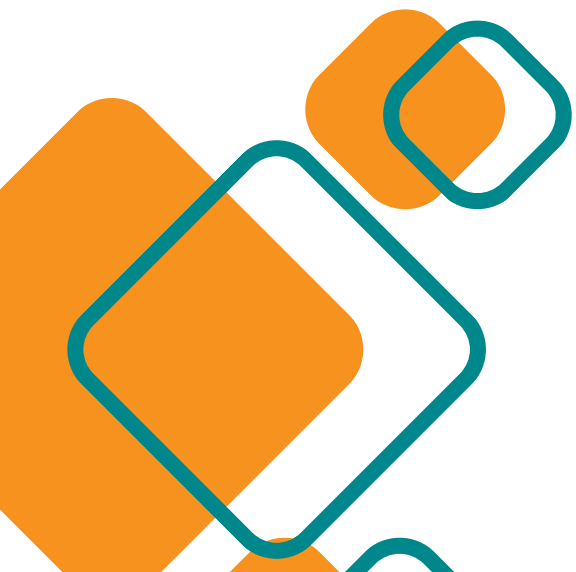
Whether you are registering for the first time or updating your existing information, this webinar will help ensure your supplier profile is accurate and complete.

Register Here: [GA@WORK Supplier](#)

ONBOARDING & VENDOR MANAGEMENT SETUP

ALL GRANTEES

FY27 BOOST Grantees
are required to upload
Proof of Insurance in
BOOST Grants Portal



6. Budget Approvals & Invoicing



FINANCIAL TIMELINE

Submit request after
budget and vendor forms
have been approved

Submission Window:
Feb. 15th - 19th; subject
to change

Final Budget Revisions to
match actual expenses

Window: June/July

Invoice 1

Invoice 3/ Invoice 1 (Summer Only)

Budget Reconciliation

Budget Approval

Submission Window:
Aug 3rd - 19th

Invoice 2

Submission Window:
Nov. 2nd - 6th

Invoice 4/ Invoice 2 (Summer Only)

Submission Window: May
24th - 28th; subject to change

Completion Report

Final Financial Report that
details actual expenses
for the program year

Window:
August/September

*Budget Amendments can be submitted during the
submission windows for Invoices 2,3, & 4, if needed.



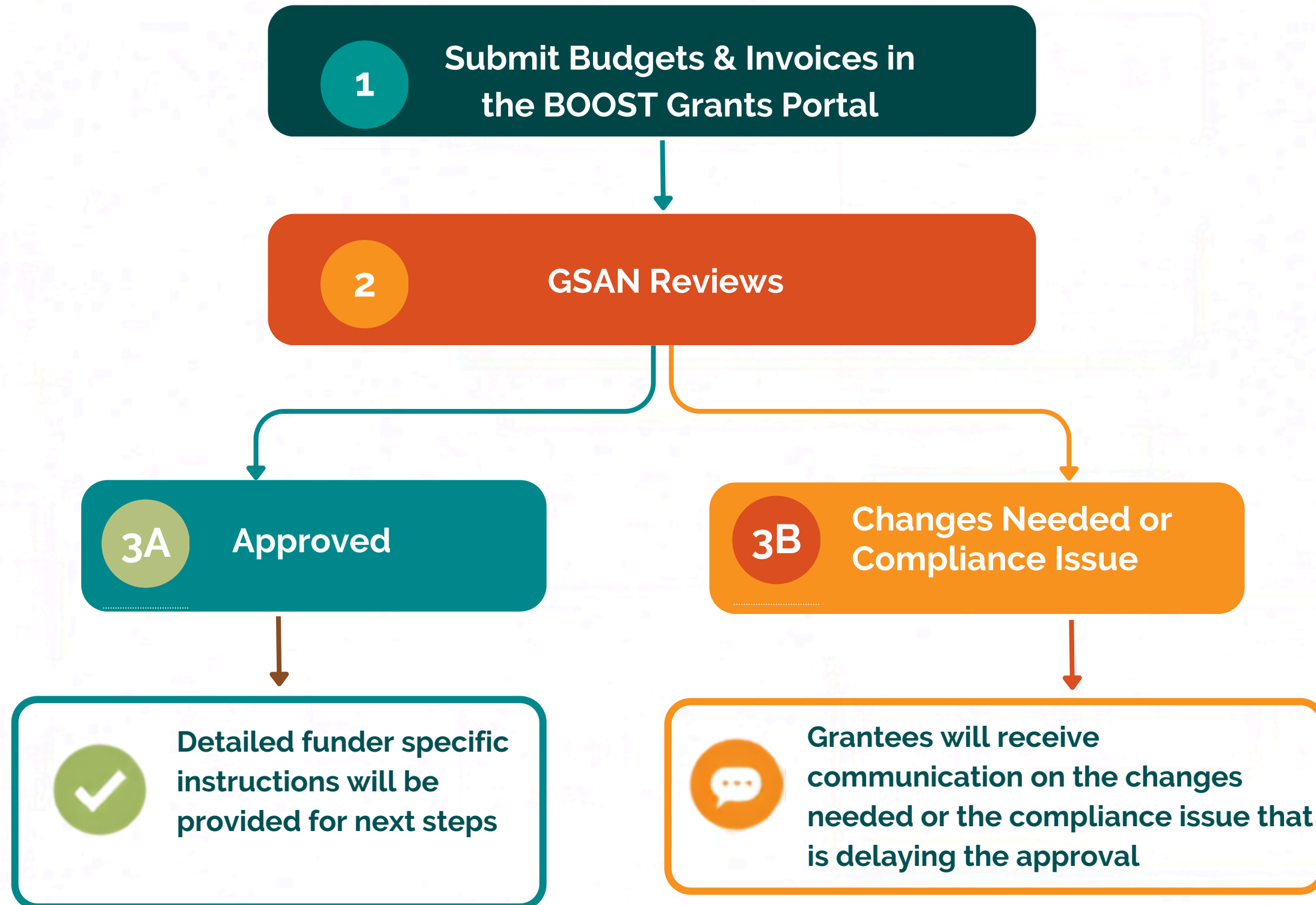
BUDGETS & INVOICE WORKFLOW

- Budgets and Invoices must be uploaded to the [BOOST Grants Portal](#) for review
 - When the budget or invoice has been approved by GSAN, grantees will receive communication via the portal along with the status of the request being updated
 - If changes need to be made, grantees will receive communication about the changes needed to be made
- Once approved, you will receive detailed next steps
 - For GaDOE grantees, you will receive instructions for adding your approved budget or invoice to the **MyGaDOE portal**.

Note: Grantees are expected to have 3 months of working capital to start their grant programs while budgets are approved and processed, trainings are conducted, and initial invoices are reviewed and approved.



BUDGETS & INVOICE WORKFLOW



BUDGETS

- Must be submitted on the [BOOST Grants Budget Worksheet](#)
 - For year-round programs, in the description for each budget line item you will put a rough estimate of how much of the line item will be used for afterschool (ASP) vs summer (SE)
 - Sample line item description, \$10,000 for certified teachers to support the BOOST program (60% - ASP and 40% - SE)
- Up to 15% of the total budget may be allocated to indirect costs
- Three revisions will be allowed during the last three invoicing window periods
 - **Subgrantees should reach out to their designated program specialist to see if a budget amendment is needed based on their request**
- Will be managed in the [BOOST Grants Portal](#) and [MyGaDOE Portal](#) (**for GaDOE grantees**)

BUDGET TEMPLATE





INVOICES

- Grantees will be able to drawdown funds for incurred and anticipated expenses that have been described on approved budgets.
- Rather than requesting funds by line item, as done previously, grantees will submit a lump sum request for the specified percentage for that invoice period
 - Upon budget approval, grantees will receive the exact amount that should be requested for each period based on their award amount
- For invoices 2-4, grantees will need to complete an incurred expense form to show what expenses have already occurred and which are upcoming
 - For summer only programs, your expense update forms for invoices 3 & 4 will most likely all be upcoming costs and we understand
 - In addition, **before** approving invoices 2-4, we will be ensuring there are no compliance issues
- For eligible and ineligible expenses, please refer to the [RFP](#)

**** Please don't submit any invoice requests until your budget has been approved**



FY27 DRAWDOWN SCHEDULE

Payment Timeline

Initial
Advance

30%

Timing: **September**

- Budget must be approved by GSAN and entered into designated payment system

Early
Implementation

25%

Timing: **December**

- After Q1 Implementation Report
- **Invoice 1 & 2 Documentation**

Mid-Year
Implementation

25%
50% SE

***Timing: **February**

- After Q2 Implementation Report
- Invoice 3 Documentation

Final Drawdown

20%
50% SE

***Timing: **June**

- After Q3 Implementation Report
 - SE Report 1
- Final Invoice Documentation

BRAIN BREAK



7. BOOST Grants Portal



BOOST GRANTS PORTAL NAVIGATION



Collaboration



Transfer Ownership



Grantee Contact Record Updates



Where to submit your budget, invoices, and reports



Communication



Walkthrough Demonstration



COLLABORATION

Collaborators can help you complete forms in Submittable.



Collaborators can help

When using collaborators to complete forms in Submittable, you must do it for each form.



Only the owner can submit

Only the owner of the submission can submit documents. Collaborators can only fill out forms.

BOOST Budget

Please upload your budget (required)

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .xls, .xlsx

As a reminder, do not input your budget into the MyGaDOE portal until after your budget is approved.

Save Draft

Submit Form

 Manage Collaborators

JS

TRANSFERRING OWNERSHIP



ions Discover Saved Following

0006

Submitted to **Voices for Georgia's Children - FY26 BOOST Grants Program Application (TEST)** on Fri, Jul 25, 2025 12:01 PM

[Download](#) | [Remove Submission](#) | [Transfer Ownership](#)

ACTIVITYMESSAGESFORMSNOTEAWARDS & PAYMENTS

Voices for Georgia's Children approved TEST 2, for \$5000.00

Tue, Jun 30, 2026 3:32 PM

Voices for Georgia's Children submitted TEST 2, for \$5000.00

Tue, Jun 30, 2026 3:31 PM

Voices for Georgia's Children approved TEST 1, for \$35000.00

Mon, Jun 29, 2026 4:37 PM

Voices for Georgia's Children submitted TEST 1, for \$35000.00

Mon, Jun 29, 2026 4:25 PM

Transfer Submission Ownership

The new owner will gain access to all forms, messages, and attachments associated with this submission. The previous owner will lose access once the new owner accepts ownership. Some sensitive information will be permanently concealed from the new owner after transfer.

[Learn more about transfers.](#)

New Owner:

First name *(required)*

Last name *(required)*

Email address *(required)*

Cancel and Close

Confirm and Transfer

Note: You can switch ownership as many times as you want.

CONTACT UPDATES

Organizational Contacts

Administrative Contacts Information

Please provide the following information for each role that needs updated.

- First Name
- Last Name
- Title
- Work Phone
- Email

Select each role that needs updated *(required)*

- ☐ CEO
- ☐ Primary Grant Contact
- ☐ Finance Contact
- ☐ Quality Improvement/Data & Reporting Contact
- ☐ Additional Contact 1
- ☐ Additional Contact 2

Save Draft

Submit Form

The Grantee Contacts Update Form can be found in the Request Forms section in the BOOST Grants Portal.

- For new grantees, please complete all sections of this form as soon as possible, so we can have the most update-to-date information for your program since these contacts could've changed since your application.
- For returning grantees, please update any contacts that have changed recently.
- **Note: The Grantee Contacts Form will be available throughout the duration of the program and can be completed as often as needed.**

BUDGETS & REPORTS



Request Forms

...	BOOST Budget Started	Continue
...	BOOST Grants Accounting Access Form Update Started	Continue

- Both, budgets and reports, will be located under the Forms tab.**
- Budgets (including budget amendments) will be under the Request forms section
 - Reports will be under the Additional forms section

[Download](#) | [Remove Submission](#) | [Transfer Ownership](#)

ACTIVITY	MESSAGES	FORMS	NOTE	AWARDS & PAYMENTS
----------	----------	-------	------	-------------------

Eligibility Form

✓ **BOOST 2.0 Eligibility Form**
Submitted on July 11, 2025

Initial Form: Voices for Georgia's Children

✓ **FY26 BOOST Grants Program Application (TEST)**
Submitted on July 25, 2025

Additional Forms

✉ **BOOST FY27 Renewal & New Grantee Survey**
Pending

[Open](#)

... **BOOST Grants Program-NAA 2026 Scholarship Application**
Started

[Continue](#)

... **BOOST Quarterly Data Report**
Started

[Continue](#)



INVOICES



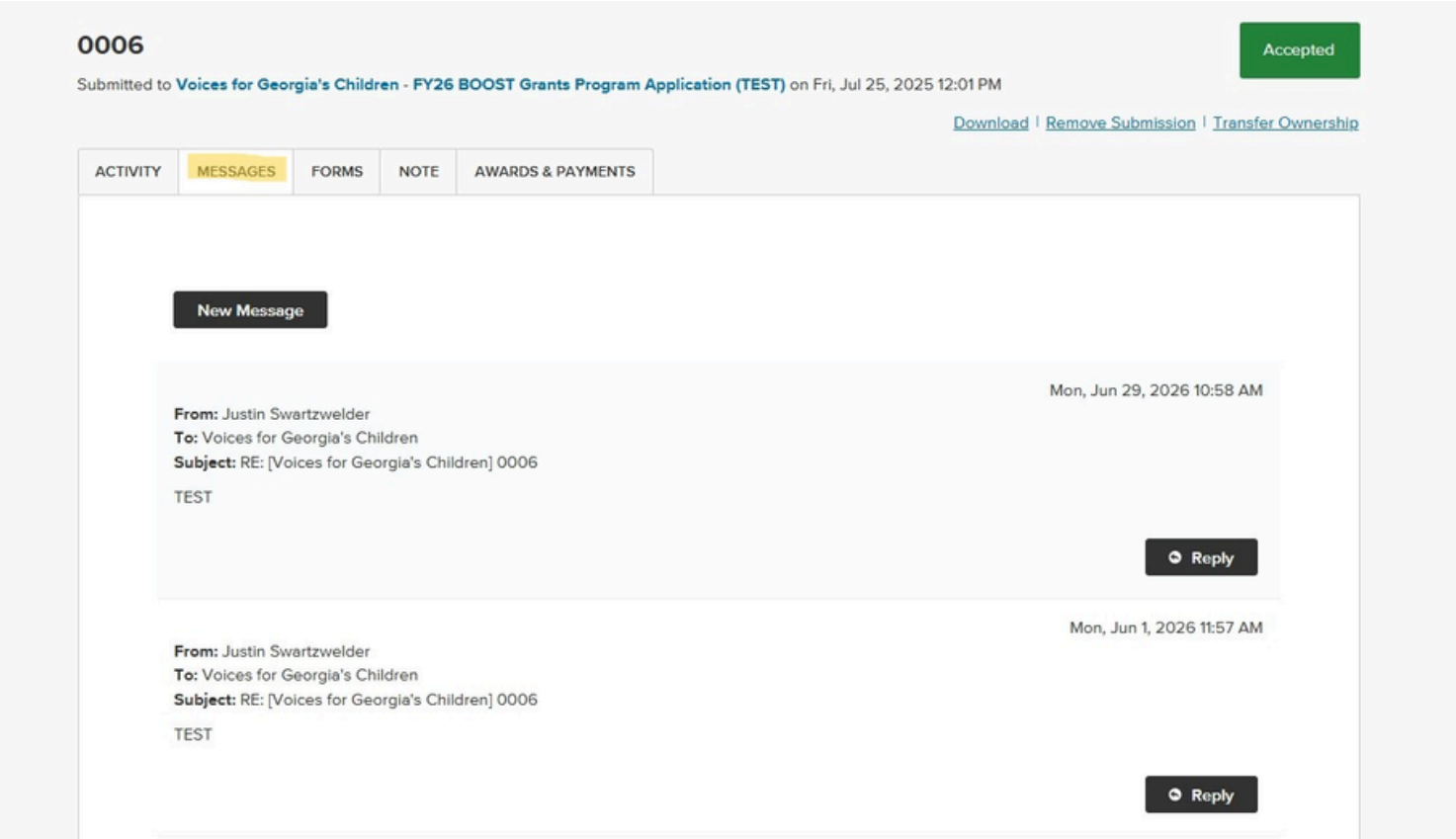
Steps to submitting an invoice in the BOOST Grants Portal:

1. Select the Awards tab
2. Select the Create Reimbursement Request under your award
3. Enter the Invoice number under Request Name (E.g., Invoice 1)
4. Select Add expense item
5. Enter Expense Name (same as the request name)
6. Enter expense amount
7. Upload BOOST provided expense document under the receipt
8. Date of Expense is the date you submit the request
9. After everything is entered, tap Submit Request



COMMUNICATION

Within the BOOST Grants Portal, BOOST Team members and grantees can communicate directly through the Messages feature. These messages are also sent by email, allowing recipients to stay informed without needing to log in to the portal to view each message.



Additionally, grantees receive updates on submitted forms through status changes within the portal.

Title	Submission Date	Status
BOOST Budget	Jul 14, 2026 12:12 PM	New
Invoice Approval 1	Oct 21, 2025 1:08 PM	Completed
BOOST Media Request	Aug 19, 2025 4:03 PM	Completed



8. Technical Assistance Supports



TECHNICAL ASSISTANCE



1:1 Technical Assistance Session

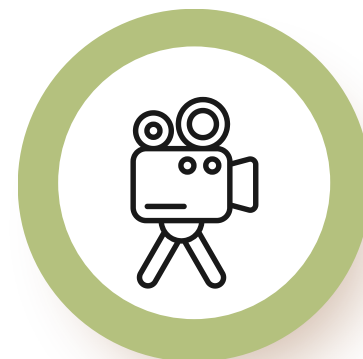
Schedule using our Bookings link via Microsoft TEAMS



On Demand Resources

Step-by-step guides with screenshots housed on the BOOST Grantee Resource Hub

NEW



Technical Assistance Videos

Short videos that will walk you through important grant implementation processes:

- Navigating the My GaDOE portal
- Budget Submission
- Invoice Request

COMING SOON

FUNDER SPECIFIC TECHNICAL ASSISTANCE SESSION

August 6th

Session Topics

Funder Specific Vendor System Navigation

BOOST Grants Portal

GA@Work Portal

MyGaDOE Portal

Budget Approval Process

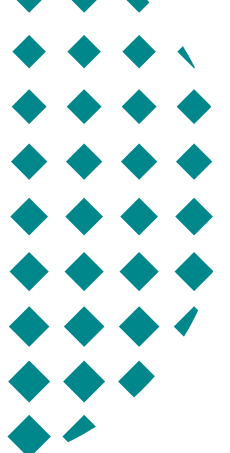
Invoice Approval Process

GaDOE Funded

10:00 AM

Whitehead Funded

11:30 AM



HOW TECHNICAL ASSISTANCE SUPPORTS COMPLIANCE AND IMPLEMENTATION



SOFT DEADLINE: If you need technical assistance, please contact us prior to the **soft deadline**. Submitting by this deadline allow us to provide feedback prior to hard deadlines to support while remaining in compliance.

HARD DEADLINE: If the deliverable is not submitted by the **hard deadline**, your organization is out of compliance. All instances of noncompliance are documented



GRANTEE RESOURCE HUB



Voices for Georgia's Children

There are presently no open calls for submissions.

Welcome to the GSAN Grants Portal!

The Georgia Statewide Afterschool Network (GSAN) is a public-private collaborative that envisions a day when all communities in Georgia have the resources to provide high quality afterschool and summer programming.

[BOOST Grantee Resource Hub](#)

[MyGaDOE Portal](#)

[BOOST Grant TA Support](#)

Technical Questions?

Check out the [Submitter Resource Center](#) or contact [Submittable Customer Support](#).

[Return to our website](#) [View your submissions](#)



BOOST Grantee Resource Hub

2026

Welcome to the FY27 BOOST Grantee Resource Hub! Building on the momentum of Georgia's highly successful BOOST initiative, GSAN is excited to support a new year of investment in out-of-school time programs across the state. Through a partnership between the Georgia Department of Education (GaDOE), the Georgia Statewide Afterschool Network (GSAN), and the Joseph B. Whitehead Foundation, more than \$16.5 million has been dedicated to expanding access to high-quality afterschool and summer learning opportunities for Georgia's youth. This Resource Hub serves as your central location for program guidance, tools, deadlines, and resources to help you successfully implement your FY27 BOOST grant and maximize impact for the young people and communities you serve.

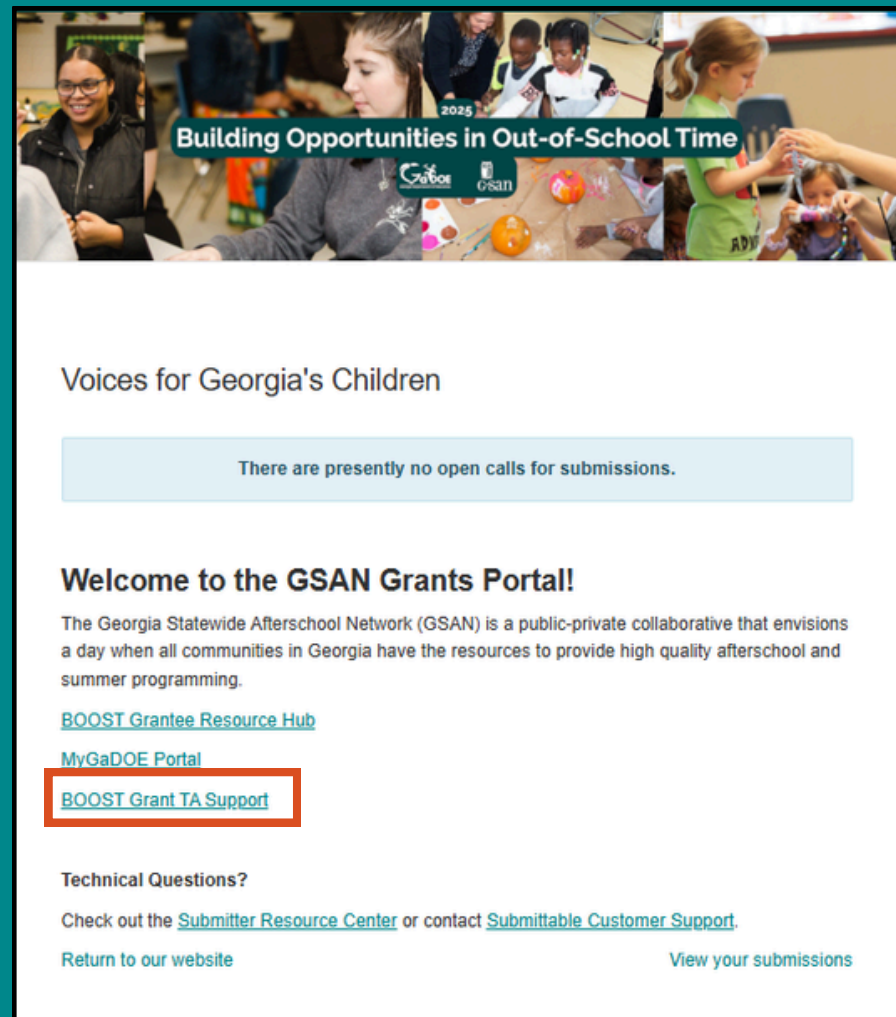
Check Budget Status:
[Budget Status List](#)
(Updated every Wednesday & Friday)

Featured:
[BOOST Grants Portal](#)
[MyGaDOE Portal](#)
[GA@Work Resource Library](#)
[BOOST Quarterly Report Template](#)
[BOOST Grantee Administrative Calendar](#)
[Schedule Technical Assistance](#)

Grantee Resources:

Communications:	↓
State Vendor & MyGaDOE Forms and Support:	↓
Financial Management:	↓
Resource Guides & Training Modules	↓
Past Meetings & Recordings	↓
Grant Compliance & Reporting:	↓
BOOST Grantee Assurances	↓
Quality Supports:	↓

TECHNICAL ASSISTANCE SCHEDULER



The screenshot shows the BOOST Grant TA Support scheduler interface. At the top, there's a logo and the text "BOOST Grant TA Support". Below this, there's a "Select service" section with four options: "Programmatic Quality Supports TA" (40 minutes), "TA Support for Organizations A - I" (45 minutes), "TA Support for Organizations J - Y" (45 minutes), and "General Grant Questions" (45 minutes, Free). Below the service selection, there's a "Select time" section with a calendar for July 2026. The calendar shows days of the week (S, M, T, W, T, F, S) and dates (1-31). A button "Select a service and date to see available times." is next to the calendar. Below the calendar, there's an "Add your details" section with fields for "Name" (Krystal Horsford), "Email" (khorsford@georgiavoices.org), "Address (optional)", and "Phone number (optional)". There's also a "Notes" section with a text area for "Add any special requests (optional)".

01

Identify area of concern

02

Select your service and program specialist/color

03

Choose an available time for your one-on-one session with your BOOST Grantee

9. Quality Support, Site Visits, & Monitoring



YOUR FY27 BOOST QUALITY JOURNEY

Every step builds on the last to strengthen your program and improve outcomes for young people.



Quality Intake

We learn about your program strengths and needs



Support Placement

We place your organization on the right path for support



Professional Learning

You build knowledge and skills through trainings and resources



Implementation Support

We provide tools, coaching and resources to put learning into action



YPQA Observations

We visit, observe, and partner with you to support quality



Reflection & Continuous Improvement

We reflect on progress, celebrate wins, and plan what's next



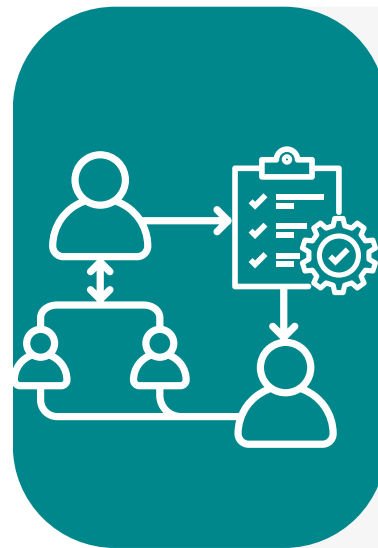
PROFESSIONAL LEARNING OPPORTUNITIES

Flexible Learning options to build knowledge, strengthen skills,
and support high-quality programs



Georgia ASYD Conference

Bi-Annual Statewide Conference featuring keynote speakers, workshops, and networking opportunities



Youth Work Methods

Hands-on training in all 10 evidence-informed methods to strengthen staff practices



Lunch & Learns

Monthly virtual sessions on timely topics to build knowledge and inspire innovation practice



Microlearning Series

Short, focused learning sessions on key topics, designed for busy schedules and convenient on-the-go learning.



Regional Networking

In-person events to connect, collaborate, and share ideas with afterschool professionals across Georgia



GCN Learning Vouchers

Access a wide range of courses through Georgia Center for Nonprofits to support your professional growth

Invest in your Team

Strengthen your program

Change Lives

QUALITY IMPROVEMENT SUPPORTS

Personalized support to help you strengthen program quality throughout the year



Quality Technical Assistance

- ✓ One-on-one coaching
- ✓ Problem Solving
- ✓ Resources & Tools
- ✓ Implementation Support
- ✓ Follow-up & Guidance



Quality Improvement Cohorts

- ✓ Invitation only
- ✓ Peer Learning Community
- ✓ Implementation Focused
- ✓ Three Virtual Sessions
- ✓ Shared Problem Solving



Our goal is to move beyond training by helping you put learning into practice and create lasting impact

BOOST SITE VISITS

- Each BOOST grantee must participate in at least one annual site visit during the two-year grant cycle.
- Some organizations will be randomly selected for two site visits (one each grant cycle)
- It is required to complete a site visit once contacted to schedule for one.
- Site Visits are part of overall compliance monitoring and are separate from a YPQA visit.

BOOST SITE VISITS

Before the Visit - What to Expect

Taking these steps before the visit helps set the stage for a productive and successful experience.



Schedule your visit

We will work with you to find a convenient date and time



Complete the pre-site visit form

This helps us prepare for a productive visit



Share your schedule and site visit contact

Contact information is beneficial in case the site visit needs to be rescheduled or staff has difficulty locating the site



Prepare documentation

Have requested documents available for review

BOOST SITE VISITS

During the Visit - What to Expect

★ Each BOOST grantee participates in at least one annual site visit during the two-year grant cycle.



Meet with leaders and staff

Discuss your program, successes, challenges, and goals



Observe the program in action (When applicable)



Review documentation (If needed)



Explore support and next steps

BOOST SITE VISITS

After the Visit - What to Expect



Receive feedback and highlights

You will receive a summary of strengths and opportunities.



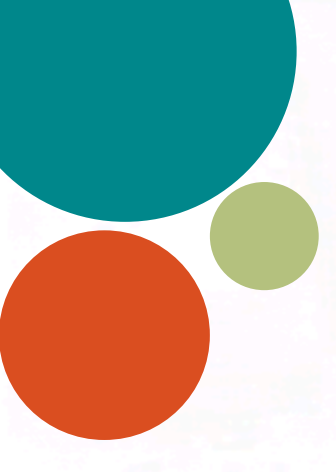
Identify next steps together

Together, we will identify action steps to support improvement and your quality goals.



Connect to resources

We will connect you with tools, training, and technical assistance to support your continued success.

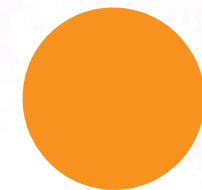


WHAT'S COMING NEXT?

AFTER AUGUST 1	Professional Learning Launch	More information will be coming out about the course, workshop, and learning opportunities.
AUGUST 26-27	Georgia ASYD Conference	Two-day conference. Use your BOOST discount code (sent via BOOST Blast) to register. Limited slots – first come, first served!
MID AUGUST	Quality Intake Survey Opens	For all new and returning grantees. Help us set the stage for your quality out-of-school journey.
SEPT. 16 - OCT 15	Site Visit Wave 1	We'll begin visiting programs to observe, learn, and partner with you
BEGINNING IN SEPT	Lunch & Learn & Micro Learning Begin	Short, practical learning opportunities for you and your team
OCTOBER	BOOST Quality Improvement Cohorts Begin	Invitation-only. Small groups, big impact!
OCTOBER - MAY	Youth Work Methods Regional Trainings	In-person sessions across the state: Dalton, Metro Atlanta, Clayton County, Savannah, Macon & Albany.
OCTOBER - MAY	YPOA Assessment Window	We'll work with you to determine readiness and schedule assessments.

.....

Keep an eye out for BOOST Blasts for updates, registration details, and important announcements.



10. Grantee Communications



BOOST GRANTEE UPDATE

- Monthly updates on critical information regarding your BOOST Grants Program participation
- Delivered via GSAN's EveryAction email system
 - [Visit here to learn how to add GSAN to your Safe Sender list](#)
- Sent off-schedule occasionally for as-needed reminders
- Includes direct links to required documents and/or optional opportunities



BOOST BLAST TRAINING UPDATE

- Access to training and quality improvement resources from GSAN and beyond
- 2-week priority window exclusively for BOOST grantee organizations
- OST resources designed specifically for afterschool and summer programs
- Archived on GSAN website for quick reference & retrieval



Your source for programmatic quality offerings & exclusive opportunities designed for BOOST grantees & statewide affiliates.

Strengthen Your Program This April

We're excited to share three upcoming training opportunities designed to support out-of-school time programs in strengthening program quality, enhancing daily practice, and building staff capacity. Whether you're building foundational knowledge or strengthening existing practices, these sessions offer practical tools you can immediately apply to support youth success.

Featured in this Issue:

- [Georgia ASYD Quality Standards Training](#)
- [Lunch & Learn: Turn Micro-Learnings into Meaningful Practice](#)
- [Webinar: Making the Most of Your Data](#)

Georgia Afterschool & Youth Development (ASYD) Quality Standards Training



Georgia Afterschool
& Youth Development
Initiative

A collaboration between GSAN & GUIDE, Inc.

The **Georgia Afterschool & Youth Development (ASYD) Quality Standards Training** supports afterschool and youth development professionals in strengthening program quality through a shared, research-based framework. This interactive training introduces participants to the **ASYD Quality Standards**, a statewide system designed to help programs assess, improve, and sustain high-quality practices that support positive outcomes for children and youth ages 5–18.

ASYD Standards Training

Date: Tuesday, April 14, 2026

Time: 9:00am-3:30pm, Doors open at 8:30am

Facilitated by: Patrice Holt, Monica Freeman, and Melissa Fisher

[Register](#)

BOOST GRANTEE RESOURCE HUB



- <https://www.afterschoolga.org/boostgranteeresourcehub>
- Central location for all BOOST-related documents and registration pages
- Featured section with the most timely and relevant links
- Communications section with links to the most recent Grantee and BOOST Blast Training updates
 - Access to the Grantee and Training Update archives
- Access to Technical Assistance scheduling



Welcome to the FY27 BOOST Grantee Resource Hub! Building on the momentum of Georgia's highly successful BOOST initiative, GSAN is excited to support a new year of investment in out-of-school time programs across the state. Through a partnership between the Georgia Department of Education (GaDOE), the Georgia Statewide Afterschool Network (GSAN), and the Joseph B. Whitehead Foundation, more than \$16.5 million has been dedicated to expanding access to high-quality afterschool and summer learning opportunities for Georgia's youth. This Resource Hub serves as your central location for program guidance, tools, deadlines, and resources to help you successfully implement your FY27 BOOST grant and maximize impact for the young people and communities you serve.

Check Budget Status:

Budget Status List

(Updated every Wednesday & Friday)

Featured:

[BOOST Grants Portal](#)

[MyGaDOE Portal](#)

[GA@Work Resource Library](#)

[BOOST Quarterly Report Template](#)

[BOOST Grantee Administrative Calendar](#)

[Schedule Technical Assistance](#)

OUT-OF-SCHOOL TIME STORIES: BOOST GRANTEE SPOTLIGHTS

- Produced pieces highlighting the work of afterschool and summer programs in Georgia
 - BOOST Grantee Spotlights series
- Interview with leadership and program-level staff
- 30 min - 1 hour, conducted via zoom
- Hosted on the GSAN website
 - <https://www.afterschoolga.org/resources/boostreports/>

Out-of-School Time Stories

BOOST Grantee Spotlight: **Los Niños Primero**



Growth, belonging, gratitude, and a sense of community, these are the feelings that are evoked in the staff and families alike when they think of Los Niños Primero. Since 2001, the program has provided educational support for 5,300 children, young adults and their families in Sandy Springs, Roswell and Hapeville, Georgia. **The program takes a whole child and multi-generational approach to empower underserved Latino students and their families from early childhood to college through holistic academic, leadership, and community programs.** The program has focused its Building Opportunities in Out-of-School Time (BOOST) grant on expanding programming for youth and families and reducing barriers, including transportation and program costs, to ensure access for more children.

The community served by Los Niños Primero constitutes a high concentration of immigrant families primarily from South and Central America and the Caribbean Islands. The program prides itself on its multi-generational approach and being responsive to community needs. While academic services are provided to children aged 3 – 9 and extracurricular opportunities are provided to youth aged 9 – 12, children age 13 through young adulthood can volunteer and gain work experience. Parents and families can engage in a leadership program that provides them with money management skills and are connected to employment opportunities and resources in the community.



Youth Served:
484 annually



Ages Served:
K-12th grade

Counties Served:
Barrow, Cherokee,
Clayton, Cobb, DeKalb,
Douglas, Forsyth, Fulton,
Gwinnett, Walton

Programming Offered:
Afterschool and Summer

BOOST Grant Purpose:
Expand access,
Reduce barriers, and
Increase quality

OST Government Funding Sources:
BOOST grant and
Learning Loss grant

Website:
www.losninospriemrousa.org



11. Key Dates & Action Checklist



NEXT STEPS



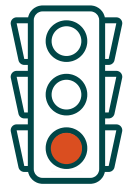
Review the full Administrative Dates Document on the BOOST Grantee Resource Hub.



Attend Townhall #1 During ASYD Pre-Conference (Hybrid Session)- Aug 25th



Soft deadlines allow time for review, feedback, and proactive support



Hard deadlines are required for compliance, reporting, invoicing, and payment processing.



Respond promptly during compliance follow-up windows to avoid delays.



Reach out early if questions or challenges arise.

TO DO LIST

- ☐ Bookmark the BOOST Grantee Resource Hub.
- ☐ Save the Administrative Dates Document.
- ☐ FY26 cohort: Participate in the Metis survey.
- ☐ Complete onboarding and vendor setup.
- ☐ Submit Budgets Aug 3rd-19th
- ☐ Complete the quality intake Aug 3rd - 19th
- ☐ Attend optional funding-specific TA sessions on August 6.
- ☐ Attend Townhall #1 / ASYD Pre-Conference on August 25.
- ☐ Community Grantees: Submit Implementation Report #1
 - ☐ Preferred submission: September 25
- ☐ Respond during the compliance follow-up window.



QUESTIONS?



GEORGIA STATEWIDE AFTERSCHOOL NETWORK