GEORGIA STATEWIDE AFTERSCHOOL NETWORK

Sample Invitation to Local and State Leader

Dear **[invitee name]**:

You're invited to a celebration! Join **[your program]** to celebrate the importance of afterschool programs in Georgia on October 2from **[times].**

Lights On Afterschool celebrates the essential role afterschool, before school, and summer programs play in the lives of Georgia's youth every day. As an important member of the community, we would like to invite you to visit our program and see how we are helping improve the lives of **[your city]**'s youth. While here, you will have the opportunity to meet staff members, engage with students, and witness the quality learning that our afterschool program provides.

[Describe your event here. Some suggestions/examples are included below]:

Who: [Lucky Kids Afterschool Program]

What: [An open house event with food, fun and entertainment]

When: [Thursday, October 22, 2026 – 3 PM until 5 PM]

Where: [Johnson Elementary School, 1234 Main Street]

Why: [Come and experience first-hand what fantastic activities the Lucky Kids Afterschool program is providing the youth of Johnson Elementary. The children will showcase their talents for art, dance and reading by providing participants with an art show of recent projects completed in the afterschool program; provide a talent show featuring African dance and ballroom dance; and read original stories entitled "What Lucky Kids Has Done for Me".]

RSVP: [If you want people to rsvp for the event, be sure to tell them how and by what deadline]

We look forward to you joining us for our *Lights on Afterschool* event. Together, we can keep the lights on after school and give our children a better future.

Sincerely,

[Your name], [Your title]

[Program name]